

# **Bachelor of Fishery Science (B.F.Sc.) Degree Course**

Academic Year 2017-18



## **PROSPECTUS**



**Maharashtra Animal & Fishery Sciences University**

Futala Lake Road, Nagpur-400001

[www.mafsu.ac.in](http://www.mafsu.ac.in)

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## **EXECUTIVES OF THE UNIVERSITY**

**Shri. C. Vidyasagar Rao**

Hon'ble Governor of Maharashtra State

and

Chancellor

Maharashtra Animal & Fishery Sciences University, Nagpur

**Shri Mahadev Jankar**

Hon'ble Minister of Animal Husbandry, Dairy Development

and Fisheries, Government of Maharashtra

and

Pro-Chancellor

Maharashtra Animal & Fishery Sciences University, Nagpur

**Prof. A. K. Misra**

Hon'ble Vice-Chancellor

### **COMPETENT AUTHORITY FOR ADMISSION**

to B.F.Sc. Degree Course for the year 2017-18

**Dr. A. S. Bannaliker**

Registrar

Maharashtra Animal & Fishery Sciences University,

Nagpur



## **MAFSU MISSION**

Our mission is to ensure enlightenment and empowerment of students by imparting advanced knowledge in the fields of animal and fishery sciences through innovative ways, very efficiently and effectively; strive for economic prosperity and well-being of the resource poor farming community in the state through viable and vibrant research and impact making and exemplary extension education services along with growth oriented and faculty-friendly practices.

By using the latest education technology for imparting meaningful time-relevant instruction so as to make it intellectually stimulating and professionally challenging, conducting need based high - quality research, applying the best outreaching strategies and practices, leveraging the strength of our network of constituent colleges and affiliated institutes, we shall produce and offer well-trained highly competent manpower and hitech newer technologies for enhancing productivity and augmenting production, besides a wide range of capacity development programmes for field workers, livestock holders dairy men and fisherman, for bringing about the total metamorphosis of Livestock, Dairy and Fisheries sectors in the State of Maharashtra.

**Vice-Chancellor**

Maharashtra Animal & Fishery  
Sciences University, Nagpur



## MAHARASHTRA ANIMAL AND FISHERY SCIENCES UNIVERSITY

Futala Lake Road, Nagpur - 440 001 (M.S.)

website : www.mafsu.in

### **Prof. A. K. Misra**

MVSc, PhD, FNAVS, FISSAR, FISACP

**VICE-CHANCELLOR**



**Dear Student Friends,  
Warm Greetings,**

The Higher Secondary School examination is considered to be a crucial stage for deciding an individual's path of career. As a result, it becomes essential for the student to think, plan and execute their aspirations in the right direction so as to set focused goals for future. Education leads to knowledge empowered individuals and there is no substitute to knowledge. Technology led growth is the key for enhancing productivity, food security and poverty alleviation, besides devising efficient and effective delivery systems for the benefit of society and industry. The fisheries science is one such sector which provides scope for students to explore their inner abilities and also add to the benefits of the society.

The accelerated growth of fishery sector in India has made it the second largest producer of fish in the world and the second largest producer of aquaculture. With a fish production of 3.58 million tonnes from marine and 7.21 million tonnes from inland fisheries of India, the sector continues to make a significant contribution to the nutritional security of millions of people. During the financial year 2015-16, India has exported fish and fishery products worth Rs. 30,420.83 crore which is about 0.9% of the National Gross Domestic Products (GDP) and 5.17% to the Agriculture GDP. Despite such a growth, the fisheries sector has not been fully explored due to inadequate skilled human resource. Qualified and trained manpower is a critical input for fisheries research and development in the country. Considering the potential and need of the fisheries sector in the state, country and globally, the two constituent Fisheries Colleges of this University located at Nagpur and Udgir offer Bachelor of Fisheries Science (B.F.Sc.) degree programme.

The emerging field of fisheries and aquaculture provides the fisheries graduates ample opportunities to work as Fisheries Biologists, Fisheries Development Officers in State Department, Technicians and Managers in Fish Processing Industry, Fish Export Inspectors, R & D professionals, Aquaculture technologists and Consultants etc. The fisheries graduates can also develop their own enterprise in sectors such as aquaculture, fish feed manufacturing, ornamental fish culture and breeding, fish seed production, commercial pearl production, fish processing and marketing, thus giving a wide arena for employment and career development. I, therefore, strongly recommend the students and parents to consider developing a career in fisheries sciences.

I wish you a bright career ahead.

**( A. K. Misra )**



**I N D E X**

**Admission to B.F.Sc. Degree Course 2017-18**

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**MAHARASHTRA ANIMAL AND FISHERY SCIENCES UNIVERSITY**  
Futala Lake Road, Nagpur - 440 001 (M.S.)

**PROSPECTUS FOR BACHELOR OF FISHERIES SCIENCE 2017-18**

**PART – I**

**1. PREAMBLE**

Maharashtra Animal and Fishery Sciences University, Nagpur has been constituted under Section XVII of Maharashtra Animal and Fishery Sciences University Act, 1998.

**Executives of the University**

- i) Hon'ble Governor of Maharashtra State and Chancellor of Maharashtra Animal & Fishery Sciences University, Nagpur.
- ii) Hon'ble Minister of Animal Husbandry, Dairy Development and Fisheries, Maharashtra State and Pro-Chancellor of Maharashtra Animal and Fishery Sciences University, Nagpur.
- iii) Hon'ble Vice-Chancellor, Maharashtra Animal and Fishery Sciences University, Nagpur.

In exercise of the powers conferred upon University vide provision in section 5 (Chapter II) of the MAFSU Act, 1998, admissions to the degree programme in the faculty of Fisheries shall be held in accordance with the following regulations.

**2. COMPETENT AUTHORITY**

**Registrar**, Maharashtra Animal and Fishery Sciences University, Nagpur shall be the competent authority for admission to B.F.Sc. degree course. The decision of the competent authority shall be final.

**3. DEFINITIONS**

- i. **'CANDIDATE'** means an applicant who desires to seek admission to first year Bachelor of Fisheries Science Degree course in Maharashtra Animal & Fishery Sciences University, Nagpur.
- ii. **'COLLEGE OF FISHERY SCIENCE'** means college to impart the education in Maharashtra State under MAFSU in the field of Fisheries Science as prescribed by Indian Council of Agricultural Research (ICAR), New Delhi.
- iii. **'COMPETENT AUTHORITY'** means the authority empowered to invite applications and effect admissions as per rules.
- iv. **'INTAKE CAPACITY'** means the number of sanctioned seats.





- v. **'DEGREE COURSE'** means the course of study in Fisheries Science Degree namely Bachelor of Fisheries Science (B.F.Sc.).
- vi. **'SEMESTER'** means a period of instructions from the date of commencement of classes till the end of instructions, a period normally consisting of minimum 95 instructional days excluding the period of semester end examination.
- vii. **'SYLLABUS AND CURRICULUM'** means the syllabus and curriculum for courses of study as prescribed by ICAR / University.
- viii. **'CREDIT HOURS'** means the weekly quantum of work recognized for any particular course as per the course catalogue issued by the University. A lecture class of one hour per week shall be counted as one credit hour, whereas, a practical class of two hours duration per week shall be counted as one credit hour.
- ix. **'ACADEMIC YEAR'** means the year comprising of two semesters and will start from the date of registration.
- x. **'COURSE OF STUDY'** means Bachelor of Fisheries Science degree course consisting of curriculum and syllabus spread over four complete academic years including Student READY Programme.
- xi. **'STUDENT READY PROGRAMME'** means Rural and Entrepreneurship Awareness Development Yojana for students to reorient graduates of Fisheries Sciences for ensuring and assuring employability and develop entrepreneurs for emerging knowledge of Fisheries Science. It is an essential prerequisite for the award of degree to ensure hands on experience and practical training.
- xii. **'CORRECTED POINTS'** means a total of percentage of the marks secured by the candidate in XII standard or equivalent examination and the points (percentage) of additional weightage (restricted to 20 points) claimed.
- xiii. **'AGRICULTURIST'** means a person who owns land & whose main source of income is derived from personal cultivation of agriculture land, the area of which does not exceed the economic holding as defined in Tenancy and Agricultural Land Act of the revenue region he/she belongs to.
- xiv. **'LANDLESS AGRICULTURAL LABOURER'** means a person who does not hold the agricultural land and whose principal means of livelihood is derived from manual labour on agriculture land of the owner.
- xv. **'FISHERMAN'** means a person whose principal source of income is derived from fishing only.
- xvi. **'CONSTITUENT COLLEGES'** means the College of Fishery Science, Nagpur and College of Fishery Science, Udgir (Dist. Latur).





- xvii. 'COUNSELLOR'** means an academic staff member who will help batch of students assigned to him/her in planning their studies offer guidance and foster close personal relationship.
- xviii. 'QUALIFYING EXAMINATION'** means Higher Secondary (10+2) examination or equivalent conducted by a State Board of Education or Central Board of Education.

#### **4. BACHELOR OF FISHERIES SCIENCE (B.F.Sc.) DEGREE PROGRAMME**

The jurisdiction of the MAFSU is the entire Maharashtra State. College of Fishery Science, Nagpur and College of Fishery Science, Udgir (Dist. Latur) under the faculty of Fishery Science offers the Under Graduate Degree Programme (B.F.Sc.) in Fishery Faculty.

The syllabus and course content is of 4 years (distributed into 8 semesters) duration. The total credits hours are 180 including course credits (160) and Student READY (Rural and Entrepreneurship Awareness Development Yojana) program (20 credits). Bachelor of Fisheries Science degree programme has been designed at par with the degree of premier institutes in the country perceiving the present need and future requirements of trained manpower in fishery industries. The major disciplines in the course include Aquaculture, Fisheries Resource Management, Fish Processing Technology, Aquatic Environment Management, Aquatic Animal Health Management, Fisheries Engineering, Fisheries Extension, Economics and Statistics. A comprehensive Student READY (Rural and Entrepreneurship Awareness Development Yojana) programme forms an integral part of the curriculum and is intended to provide practical hands-on experience in the various aspects of Fisheries and allied industry processes. Provision has also been made in the syllabus for field visits, educational tours to cover syllabus related to Marine Fisheries and Brackish water Fisheries.



**5. AVAILABILITY OF SEATS FOR THE YEAR 2017-18 :**

<b>Sr. No.</b>	<b>College Name</b>	<b>Intake Capacity (No. of Seats)</b>
1	College of Fishery Science, Telangkhedi, Nagpur-440001 (Maharashtra)	32
2	College of Fishery Science, Udgir, Dist. Latur-413517 (Maharashtra)	32
<b>Total</b>		<b>64</b>

**Note :**

i) **J & K Quota = 2 seats**

One seat over and above the intake capacity at each college shall be filled in by the University from the wards of citizens displaced due to terrorist activities from Jammu & Kashmir and also from the wards of officers belonging to Indian Administrative Services, Indian Police Services and other officers and staff belonging to military and paramilitary forces transferred to Jammu & Kashmir to deal with terrorist activities as per Govt. Resolution No. AGU-2095/23106/CR-181/19-A, dated 5<sup>th</sup> September, 1996 and No. AGU /1197/28688/CR-94/97/19-A, dated 27<sup>th</sup> October, 1997. Such candidates should secure minimum 50% marks in Physics, Chemistry, Biology and English taken together at 12<sup>th</sup> or equivalent examination. Such candidate shall have to apply online for the admission and take print out of application form. The candidate shall then send the hard copy of application form along with self attested copies of all essential documents to Nodal Officer for admission of migrants **i.e. The Tahsildar, Headquarter Assistant to Relief Commissioner (M), Canal Road, Jammu Tavi – 180 001 (J & K State)** so as to reach before prescribed time limit. The Nodal Officer will verify the Migration/Displacement Certificate of the candidates and only valid application may be forwarded to **“The Registrar, Maharashtra Animal & Fishery Sciences University, Futala Lake Road, Nagpur-440 001 (M.S.)** so as to reach within prescribed time limit.



**ii) NRI/FN/PIO Quota = 10 seats**

Total 10 seats over and above the intake capacity of B.F.Sc. Degree Course are reserved for NRI/FN/PIO candidates (Please refer Sr. No.8 on page 13 & 14 for details). NRI/FN/PIO seats if remained vacant due to insufficient number of eligible candidate or any other reason, will be filled in during special round of admission by candidates from the state merit list. Such desirous candidate shall have to fill up the online option form during special round by paying Rs.5000/- through online payment gateway. However, if admitted, the fees applicable to NRI/FN/PIO candidates (6,000 U.S. \$ per year in addition to the regular fee) will be charged to such students. Once the candidate secures admission under this category, he/she shall have to pay the fee alike NRI/FN/PIO candidate through out his/her course of study.

**6. THE ELIGIBILITY / SELECTION CRITERIA FOR ADMISSION**

XII Std. passed in 10+2 pattern from Maharashtra State Board of Higher Secondary Education or an equivalent Examination with minimum **50% marks in Physics, Chemistry, Biology and English** taken together for **unreserved category** and **40% marks** in case of **reserved category** candidate.

**Note :** The candidates who have passed the XII Std. Examination/qualifying examination from out of Maharashtra State should have offered Physics, Chemistry, Biology and English subjects separately of minimum 100 marks each.

**7. IMPORTANT INSTRUCTIONS TO CANDIDATES**

**A. IMPORTANT INSTRUCTIONS REGARDING FILLING AND SUBMISSION OF APPLICATION FORM**

- i) Candidate is required to download the soft copy of the Prospectus available on website (**www.mafsu.ac.in**). The candidate should read the prospectus carefully before filling the online application form. The desirous candidate has to apply online for the purpose of admission.
- ii) Candidate is required to visit the website and click on B.F.Sc. degree course and log in as new user. He/She shall fill in the required details, pay the application fees, upload all the required documents (preferably original documents), photograph, signature etc. and shall submit the details by clicking on the “**Submit**” link. (Refer Application flow and Admission procedure – Annexure XV and check list)



iii) **Modes of Payment for Application Fees :**

Candidate shall pay the requisite application fees online through **Net Banking or Credit / Debit Card.**

**Note :**

- Pay the application fees before the last date mentioned in the prospectus. Fees once paid will not be refunded due to any reason.
  - The application fees for **Unreserved** candidate is **Rs.1000/-** and for **Reserved** candidate is **Rs.700/-**.
  - All candidates including those belonging to reserved category from the **states other than Maharashtra** shall have to pay **Rs.1000/-**.
- iv) The candidates shall upload the following original/clearly legible self attested documents while filling online application form. Before submission of application form, the candidates should ensure that the uploaded documents are clearly visible. If any uploaded document is not clearly visible then weightage/reservation (whichever is applicable) shall not be given.

(a) **Mark sheet /Grade card of qualifying examination.**

(b) **School / College (Last attended) Leaving Certificate.**

The candidate if got admitted in last academic year to graduation course in any college/institute and applies to seek the admission for the current academic year of the First Year Degree Course under this University then the '**Bonafide Certificate**' issued by the competent authority of respective College/Institute will be considered.

In respect of candidate from out of Maharashtra State (**Other State-O.S. Candidates**), if it is not possible to upload College Leaving Certificate, he/she shall have to upload '**Migration/Bonafide Certificate**' of respective College/Institute. However, if such candidate is admitted then he/she shall have to produce College Leaving Certificate within a period of 7 working days failing which his/her provisional admission shall be cancelled.

(c) **Domicile Certificate/Residence certificate** issued by the Competent Authority indicating minimum 3 years stay of candidate or his/her parents in preceding 10 years in Maharashtra state or candidates School leaving certificate (indicating the place of birth) or Birth certificate.

For Other State candidates, Domicile Certificate/ Residential Certificate issued by the competent authority/ School leaving certificate (indicating the place of birth)/Birth certificate.



- (d) **Caste Certificate** in the prescribed format issued by the Competent Authority designated for the purpose in the Maharashtra State.
- (e) **Caste Validity Certificate (CVC)** issued by the Competent Authority designated for the purpose in the State. The candidates belonging to Scheduled Tribes (ST) are necessarily required to upload 'Caste Validity Certificate/Receipt of CVC proposal pending with the Caste Scrutiny Committee' issued by the Competent Authority at the time of submission of Application form itself.
- (f) **Non-Creamy Layer Certificate** for candidates seeking admission under VJ/DT(a), NT(b), NT(c), NT(d), OBC and SBC categories issued by the Competent Authority on or after 1<sup>st</sup> April, 2017 or valid upto the date of submission of application form.
- (g) **7/12 extract/Khasara** (Village form of Record of Rights) issued by the Talathi/Patwari showing that the agricultural land is in his/her name or in the name of parents/grand parents (**Please refer Annexure III**) indicating crop cultivation in the year 2016-17.
- (h) **Agriculturist Certificate** issued by the Tahsildar or Naib Tahsildar on or after 01/04/2017 showing that the applicant or his/her parents or grand parents (paternal) is/are owner, holds agricultural land and whose main source of income is derived from personal cultivation of land. Proforma of this certificate is at **Annexure IV** of the Prospectus.
- (i) **Landless Agricultural Labourer Certificate** issued by the Tahsildar/Naib Tahsildar on or after 01/04/2017 stating that the principal means of livelihood of the parent is manual labour on agricultural land. This certificate should not be in the name of applicant. (Please refer Annexure III). 'Agriculturist' (AG) category will not be given to Landless Agricultural Labourer. Proforma of this certificate is at **Annexure V** of the Prospectus.
- (j) **Fisherman's Certificate** issued by the Tahsildar/Naib Tahsildar / Port Officer on or after 01/04/2017 stating that the main source of income is from fishing only. (Please refer Annexure III). Proforma of this certificate is at **Annexure VI** of the Prospectus.
- (k) **Project Affected Person Certificate** issued by the District Resettlement Officer/Rehabilitation Officer of Government of Maharashtra in the prescribed form that his/her parents'/grand parents' land has been acquired by the Government for Agricultural University/ Irrigation/ Power/ Defence Project. The name of the beneficiary candidate must have been included in the Project Affected Persons Certificate issued by the competent authority. Proforma of this certificate is at **Annexure VII** of the Prospectus.



- (l) **N.C.C. 'B' or 'C'/Air/Naval/Army wing Certificate** issued by the competent authority (Please refer Annexure III).
- (m) **Games/Sports/Debate/Essay/Elocution Certificate** issued by the District Sports Officer stating that the applicant has represented the Institute at XI and / or XII Std. in District, State, National, International level tournaments (Please refer Annexure III). Proforma of this certificate is at **Annexure IX** of the Prospectus.
- (n) **Freedom Fighter Certificate** of the applicant's parents issued under the signature of the Hon'ble Prime Minister of India/ Chief Minister of Maharashtra State. (Please refer Clause No.10.3 (B) on Page No.21 of the Prospectus).
- (o) **Defence Personnel Certificate** from Zilla Sainik Welfare Office/Board/Discharge Certificate from Officer Commanding the Regiment or Serviceman Certificate from the competent authority. (Please refer Clause No. 10.3 (D) on page No 22 of the Prospectus).
- (p) **'No-Objection Certificate'** from the Employer in case of In-service Candidate.
- (q) If applicant is son/daughter of an **employee of MAFSU** including retired, deceased employee, such candidate should attach Employer's Certificate issued by Controlling Officer/Head of the office.
- (r) **Migrant/Displaced students from Jammu and Kashmir State** should submit certificate pertaining to said candidature from the Competent Authority as mentioned in availability of seats on page No. 4 of the prospectus. Mere affidavit regarding displacement will not be entertained.
- (s) The candidates applying for admission under **'Physically Handicapped Category'** should submit the Certificate of Handicapped issued by the Competent Authority (District Civil Surgeon or equivalent Government Hospital/Medical Board) designated in this behalf. (Please refer Clause No. 10.5 - page No. 23 of the prospectus). Proforma of this certificate is at **Annexure VIII** of the prospectus.
- v) **Application form completed in all respect and received online on or before the last date of submission of application form shall only be considered for admission. Before submission of application form, the candidate should ensure that the documents are correctly uploaded and readable.**



- vi) In case any candidate submits more than one application form, the latest filled in application form complete in all respect will only be considered.
- vii) Application forms will be primarily scrutinized for eligibility, validity of certificates, reservations and weightages applicable.
- viii) **Resubmission of deficient documents-** A list of candidates who failed to upload or have wrongly uploaded the desired documents will be displayed on website. These candidates will be required to upload only the indicated documents within the due date specified by the University (Annexure XVI). However, the required documents should have been issued before last date of submission of application form.
- ix) Additional documents will not be accepted after due date specified for the purpose of resubmission of deficient documents.
- x) After final scrutiny, Provisional merit list will be displayed on the website. Candidates aggrieved by the contents of the provisional merit list may prefer an online appeal addressed to The Registrar, MAFSU, Nagpur, in the prescribed form of Grievance application available on website.
- xi) In case the documents uploaded by the candidates for constitutional reservation are invalid or rejected by the authority then such candidates if eligible under Unreserved category shall have to pay the difference of remaining application fees (i.e. Rs. 300/-) by submission of grievance for consideration of candidature under Unreserved category in the final merit list.
- xii) The candidates are advised to furnish accurate information in all the columns. The University shall not be responsible for any such discrepancy appearing in the application form which may result in deciding disadvantageous merit position of the applicant.
- xiii) After publication of final merit list, the admissions shall be given after taking into consideration merit, the option/preference(s) exercised by the candidates, applicable reservations and availability of seats.
- xiv) For detail admission procedure, please refer the application flow and admission procedure (**Annexure-XV**).





## B. REJECTION OF APPLICATION FORM

Application Form shall not be considered and shall stand rejected automatically on any one or more of the following deficiencies.

- i) If the **Mark Sheet / Grade Card** of the qualifying examination is not uploaded.
- ii) If the **Leaving Certificate of School/College/Institute (last attended)** is not uploaded/not visible. (If the Candidate has secured admission for degree programme elsewhere, Bonafide Certificate of that College / Institute will be accepted. However, the candidate should submit the original Leaving Certificate within 7 working days after securing admission).
- iii) If the prescribed **application fees** is not paid.
- iv) If candidate does not fulfill the eligibility for admission.
- v) The application form of physically handicapped candidates having more than 50% disability shall be rejected.
- vi) Candidate possessing Indian Dairy Diploma shall not be eligible for admission to B.F.Sc. degree course.

## C. OTHER IMPORTANT INSTRUCTIONS

- i) English shall be the medium of instruction & examination for B.F.Sc. degree course.
- ii) Candidates are required to ascertain their eligibility and to upload the required documents/certificates along with online application form to make them eligible for selection process on merit basis, claim of additional weightage points and reservations.
- iii) Candidates should fulfill the eligibility condition of 17 years of age on 31/12/2017 i.e. the **candidate born on or before 1<sup>st</sup> January, 2001** shall only be considered for admission on merit basis.



- iv) The candidates who have passed X, XI & XII<sup>th</sup> examination from the institutions situated in the State of Maharashtra will be eligible for admission on the seats available for Maharashtra domicile candidate.
- v) The candidates who have passed XII<sup>th</sup> examination (with Physics, Chemistry, Biology and English) from the institutions situated out of Maharashtra and whose parents are domiciled in Maharashtra, will be eligible for admission on merit basis subject to the condition that they should upload the required Domicile/ Residence certificate issued by Competent Authority from Maharashtra state in the name of his/her parent indicating minimum 3 years stay in preceding 10 years in Maharashtra state.
- vi) The candidate domicile of Other State shall not be considered for any Caste / Category benefit / Horizontal Reservation / Weightages.
- vii) If the application form is incomplete in any respect and/or if the required documents are not uploaded till the due date specified by University for resubmission, it will ultimately lead to rejection of the application form or non-acceptance of claim of additional weightage and reservations. Certificate/document issued by the Competent Authority will only be considered.
- viii) The candidates should fully understand that the provisional admission to B.F.Sc. would be made on the basis of merit and availability of the seats.
- ix) All the admissions shall be deemed as provisional and subject to further scrutiny and verification, if required. Admission shall be liable for cancellation at any stage during the course study of the student, if it is found that the admission was contrary to the rules or invalid by reason of incorrect or false information furnished by the applicant or parents/guardians at the time of admission. Any such cancellation of admission may lead to penal action.
- x) If any document/certificate is in language other than Marathi / Hindi / English, a translation in English duly certified by the competent / issuing authority should be necessarily uploaded.



- xi) If certain document/certificate to be attached is having more than one page (eg. 7/12 extract, NCL certificate, Marksheets for more than one attempt, etc.) then it should be uploaded together by converting them in one PDF or JPEG file.
- xii) Candidates who wish to apply under Jammu & Kashmir state quota should necessarily submit certificate regarding displaced citizen / wards of Officers / Staff of military and paramilitary forces and All India Services posted to combat terrorists activities issued by the Competent Authority along with application form to be submitted through Nodal Officer.
- xiii) **Annexure X, XI, XII, XIII and XIV** shall have to be submitted by candidate to the Associate Dean of concerned college where he/she has been admitted.
- xiv) The admitted students shall have to submit proof of Aadhar Card, Voter Card and Bank account details to the concerned college.
- xv) Selection of the eligible candidates for provisional admission to B.F.Sc. will be based on the merit which is decided on the basis of the corrected points (Aggregate % of marks at qualifying examination + weightage points).
- xvi) At the time of admission, during the course of physical verification of the original certificates and documents, if it is noticed that the Candidate is not entitled for the weightage(s) which has already been given to him in the final merit list, he / she shall not be entitled for the admission during that round. In such case the University may work out the revised merit position of the applicant and will amend the final merit list accordingly and the said applicant shall be considered eligible for admission as per his revised merit in next round of admission.
- xvii) **No grievances / arguments of the candidates shall be entertained**, if he / she fails to get the admission due to his/her own negligence, late reporting, technical difficulties, personal problems etc.



## 8. IMPORTANT INSTRUCTIONS TO NRI/FN/PIO CANDIDATES

- i. Ten seats over and above the intake capacity of B.F.Sc. Degree Course are reserved for NRI/FN/PIO candidates.
- ii. Candidates who fulfill the eligibility condition of age (17 years completed on 31/12/2017) shall be considered for selection on merit basis.
- iii. NRI/FN/PIO candidates must have passed XII Std. or equivalent examination with the subjects of Physics, Chemistry, Biology and English with minimum 50% marks in the individual subject.
- iv. The medium of instruction shall be English only.
- v. The NRI/FN/PIO candidates shall have to submit the online application form and also take the print out of the completed application form and enclose brief resume, photo copies of X and XII Std. Mark sheet/ Certificate, Date of Birth Certificate, School/College Leaving Certificate, photo copy of passport and other proof regarding nationality.
- vi. The print out (hard copy) of online application along with documents mentioned above should be submitted to **Assistant Director General (HRD), Educational Division, Indian Council of Agricultural Research, Krishi Anusandhan Bhavan-II, Pusa, New Delhi - 110 012 (India)** or **Under Secretary to the Government of India, Department of Agricultural Research and Education (DARE), Krishi Bhavan, New Delhi-110 001 (India)** or **Head (Placement and Secondment) Educational Consultant India Ltd., 18- A, Sector-16-A, Noida - 201 301 (India)**. The application completed in all respect including necessary documents should be submitted through any of the above mentioned authorities so as to reach to the Registrar, Maharashtra Animal & Fishery Sciences University, Futala Lake Road, Nagpur-01 (M.S.) (India) on or before the last of the receipt of application form i.e. **11/07/2017**. The application received after last date as well as incomplete application shall be rejected. After selection for admission, the NRI/FN/PIO candidate will have to apply for appropriate category Indian Visa to the Indian Embassy in their home country. The candidate will have to submit copy of the passport and the visa at the time of admission.



- vii. The Director of Instruction & Dean, Faculty of Veterinary Science, MAFSU, Nagpur shall be Nodal Officer for NRI/FN/PIO admissions.
- viii. The fees structure is \$ 6000 (U.S. Dollar) per year in addition to regular fees of Rs.14,250/- and Rs.9,500/- during first and second term of academic year respectively (**Annexure II-B**).
- ix. Candidates admitted under Nepal Aid Fund shall have to pay institutional economic fees \$ 2000 (U.S.dollar) per year in addition to regular fees of Rs.14,250/ and Rs.9,500/- for first and second term of academic year respectively (**Annexure II-B**).
- x. The selection of the candidate for admission to B.F.Sc. Degree Programme shall be made on the basis of merit. They should see the final merit list and detail admission programme (**Annexure XVI**) on website (**www.mafsu.ac.in**).
- xi. Online system shall generate the allocation list and allotment letter for the candidates on the website. The intimation regarding the same shall be sent to the candidates on their mobile phone & email address.
- xii. The NRI/FN/PIO candidates will be at liberty to seek admission at any of the constituent College of Fishery Sciences under the University.
- xiii. Candidate shall be admitted provisionally till he / she registers himself/herself in the concerned college where the seat is allotted.

## 9. ADMISSION PROCEDURE

- i) **The candidates shall read the admission process carefully as stated in the prospectus.**
- ii) The candidate shall apply online, pay the fees, fill up the application form and upload the desired documents on or before the last date of submission of application form.
- iii) Application forms will be primarily scrutinized and the list of candidates with deficient or wrong documents will be displayed on website.



- iv) **Resubmission of deficient documents-** A list of candidates who failed to upload or have wrongly uploaded the desired documents will be displayed on website. These candidates will be required to upload only the indicated documents within the due date specified by the University (Annexure-XVI). However, the required documents shall have been issued before last date of submission of application form.
- v) After final scrutiny of documents, Provisional merit list will be prepared as per corrected points calculated by adding weightage points in the percentage of aggregate marks obtained at XII Std. or equivalent examination and list of eligible and non-eligible candidate will be displayed on the website **www.mafsu.ac.in** as per the admission programme.
- vi) Candidates aggrieved by the contents of the provisional merit list may prefer an online appeal on or before the last date for submission of grievance as mentioned in admission programme (**Annexure-XVI**) addressed to **The Registrar, MAFSU, Nagpur**, in the prescribed form of Grievance application available on website. Such candidate shall pay the grievance application fees **Rs. 200/-** (Rupees Two Hundred) online. Candidate shall mention the specific reason of grievance.
- vii) No additional documents will be accepted along with grievance application form.
- viii) After receiving the grievance application, the grievance sorting committee will examine the grievances of the candidates on the basis of the documents uploaded along with his/her original online application form.
- ix) If the applicant fails to appeal on or before last date for submission of grievance, his/her grievance shall not be considered.
- x) Final Merit list will be prepared after considering grievances and notified on the website by the Competent Authority after the decision of Grievance Committee.
- xi) ***Candidate should note that it is essential for him/her to log in for submission of the option form/preference form for every round of admission. Otherwise he/she shall not be considered for admission during that round.***



- xii) **First Round of admission** - Online system shall generate the allocation list. The allotment letter shall be generated for those candidates who have been allotted the seats. The candidate can see the allotment list on website (i.e. www.mafsu.ac.in) and the intimation regarding the same shall be sent to the candidates on their mobile phone & email address.
- xiii) Candidates will receive updates on their respective mobile phone and emails, based on the admission process by the University. However, the candidates shall visit the website for updates during the whole procedure of admission. They should not remain dependent on mobile phone messages & email.
- xiv) After online allotment of admission seat, the candidate shall personally visit the allotted college along with the printout of allotment letter, all original documents and admission fees to confirm his/her admission within stipulated period of time.
- xv) **Once the seat is allotted as per “candidate’s first preference” and the candidate does not report to college within the stipulated period of time mentioned in allotment letter, his/her candidature will be cancelled for next rounds. Whereas, if the seat is allotted as per “candidate’s second preference and onwards” and the candidate does not report to the college, his /her candidature will be considered for next rounds of admission based on vacancies.**
- xvi) Candidate shall be admitted provisionally till he / she registers him/herself in the concerned college where the seat is allotted.
- xvii) Candidate, who is admitted but fails to register/join the College within the period given by the Competent Authority or cancels the admission after joining, will not be eligible for admission during subsequent round.
- xviii) **Once the admission is secured and confirmed by the candidate the college/ category/Quota will not be changed in any case.**
- xix) Candidate shall pay the college fees at the time of confirmation of admission at college level.
- xx) Any candidate, if found obstructing the admission process, trying to influence in unlawful manner and / or creating nuisance shall be liable for disqualification from the selection process. The decision taken by the Competent Authority in this respect shall be final and binding.





xxi) **Second Round of admission** - The seats remaining vacant after first round of admission will be filled in during the second round as per the following stepwise procedure –

**Step I** - Filling of vacant seats separately in reserve and unreserved category as per vacancy position.

**Step II** - Filling of vacant female seats in reserve & unreserved category separately as per vacancy position irrespective of horizontal reservations as mentioned at 10.3.

**Step III** - Conversion of female seats to male seats separately (if the female candidate of particular category are not available) in reserve/unreserved category along with original horizontal reservation.

**Step IV** - Conversion of horizontal reservations into respective reserve & unreserved categories.

**Step V** - Filling of vacant seats in reserve categories (if any) by SBC candidates (Max.2%).

**Step VI** - Filling of remaining vacant seats by interse within reserve categories.

**Step VII** - After filling the vacant seats by step I to step VI if there are any vacancies those will be filled in by Common State merit interse.

**Note** : After completion of all steps I to VII, the allotment list shall be generated for second round of admission.

xxii) **Third Round of admission** - The seats remaining vacant after second round of admission will be filled in during the third round. In case if any candidate does not report to college to confirm the seat during third round then next candidate from the waiting list of the respective category shall be allotted the seats as per merit.

xxiii) **Special Round of admission** -The seats remaining vacant after third round of admission will be filled in during the special admission round. In case of any resultant vacancy, the seats will be filled in from the waiting list of the respective category as per merit.

xxiv) If admission has been taken on the basis of bonafide certificate, first registration will be permitted only after submission of all original documents / certificates.



- xxv) **The students who secured admission for the degree course shall have to submit proof of his Aadhar Card, Bank Account details and Voter Card with the office of the Associate Dean of the respective college.**
- xxvi) The candidate admitted under this University shall abide by rules and regulation of this University and changes made therein from time to time.
- xxvii) Any issue not mentioned in prospectus shall be decided by the Competent Authority of the admission, which shall be final and binding.
- xxviii) If at any time after admission, it is found that the candidate has submitted false information / documents, the Competent Authority of the University shall cancel his / her admission without prior intimation.

### **TIE - BREAKERS**

In case of tie of corrected points following step wise procedure shall be adopted for deciding the merit position of the candidate

- First Level :** A candidate with higher Aggregate marks in XII Std. or equivalent examination, shall be considered. If the tie still persists then,
- Second Level :** A candidate with higher total marks in PCBE at XII<sup>th</sup> or equivalent shall be considered. If the tie still persists then,
- Third Level :** A candidate with higher marks in Biology at XII<sup>th</sup> or equivalent examination shall be considered. If the tie still persists then,
- Fourth Level :** A candidate with higher marks in Chemistry in XII<sup>th</sup> or equivalent examination shall be considered. If the tie still persists then,
- Fifth Level :** A candidate with higher marks in Physics in XII<sup>th</sup> or equivalent examination shall be considered. If the tie still persists then,
- Sixth Level :** A candidate with higher percentage of aggregate marks in SSC (or equivalent) examination shall be considered.



## 10. RESERVATION OF SEATS

All reservations are given on the basis of percentage notified by the Government for respective categories.

**10.1 Unreserved seats** will be 50% of total intake capacity.

**10.2 Reservation of Seats :**

Constitutional Category	Reservations
a) Scheduled Caste and SC converted to Buddhism [SC]	13.0%
b) Scheduled Tribes [ST]	7.0%
c) Vimukta Jati [VJ/DT(a)] (with Valid NCL certificate)	3.0%
d) Nomadic Tribes [NT(b)] (with Valid NCL certificate)	2.5%
e) Nomadic Tribes [NT(c)] (with Valid NCL certificate)	3.5%
f) Nomadic Tribes [NT(d)] (with Valid NCL certificate)	2.0%
g) Other Backward Classes [OBC] (with Valid NCL certificate)	19.0%
<b>TOTAL</b>	<b>50.0%</b>

**Note :** 30% seats shall be reserved for female candidates from unreserved as well as reserved category.

**\*Physically Handicapped :** 3% seats will be filled in from the total intake capacity as per their merit and as per the procedure laid down in GR dated: 11/06/2013

### NOTE :

- Caste certificate and Caste/Tribe validity certificate issued by the Competent Authority shall be considered for benefit of reserved category.
- Candidates belonging to the categories of backward classes stated at 10.2 (a) to (g) shall be required to upload the caste certificate and caste/tribe validity certificate along with the application form.
- The candidate should claim the reservations in the application form.
- Candidates belonging to 'Creamy Layer' amongst the Categories of VJ/DT(a), NT(b), NT(c), NT(d), OBC and SBC must note that the provision of reservation is NOT applicable to them.



- v) A candidate claiming benefit of reservation under the categories of VJ/DT(a), NT(b), NT(c), NT(d), OBC and SBC shall be required to upload Valid Non-Creamy Layer Certificate in the name of parent or guardian (only if either parents are not alive) as specified in the Government Resolution No.CBC-10/2006/CR-15/MVK-5 dated 5th June, 2006, otherwise their candidature will be considered under Unreserved category, provided they fulfill the eligibility criteria for unreserved category and submits the grievance along with difference of application fees Rs. 300/- in addition to grievance fees.
- vi) The Non-Creamy Layer Certificate should have been issued by the competent authority on or after 1<sup>st</sup> April, 2017 or valid upto the last date of submission of application form otherwise the claim of reservation shall be rejected.
- vii) The SBC candidates belonging to non-creamy layer will be admitted as per the provision made in GR.No.TEM-3397/12926/(9086) TE-1 dated 11-7-1997. The adjusted reservation of Special Backward Class (SBC) will be 2% of intake capacity and will be filled in during second round of admission at **Step V [See Page No.17 (xxi)]**.
- viii) There was provision to take the undertaking from the Scheduled Tribe (ST) candidate, if he/she fails to produce 'Caste Validity Certificate'. The facility of giving undertaking by such Candidate has been cancelled vide Government Circular of Tribal Development Dept. No.stc-1006/prakra.102/ka-10, Dt.11/1/2011. **Therefore, the candidates belonging to Scheduled Tribes are necessarily required to upload 'Caste Validity Certificate/Receipt of CVC proposal pending with Caste Scrutiny Committee' issued by the Competent Authority at the time of submission of application form only.**

### 10.3 Other Reservations (Horizontal Reservations)

Category	Reservation
A) Agriculturist (AG)	6%
B) Freedom Fighter (FF)	2%
C) Project Affected Person (PAP)	4%
D) Defence Personnel (DP)	2%
E) Other State (OS)	2%
<b>TOTAL</b>	<b>16%</b>



**(A) Agriculturist Certificate (AG) :**

Certificate of Agriculturist for the year 2016-17 issued by Tahsildar / Naib Tahsildar on or after 01/04/2017 stating that “the applicant or his/her parents or grand parents (paternal) is/are owner holding agricultural land and whose main source of income is derived from personal cultivation of agricultural land” will be considered. The claim of AG reservation shall be rejected if the main source of income is derived from other source and not from personal cultivation of agricultural land.

**(B) Freedom Fighter Certificate (FF) :**

A certificate of the freedom fighter of the applicant’s parent / grand parent (paternal) issued under the signature of Hon’ble Prime Minister/ Chief Minister of Maharashtra State will be considered. If the certificate is issued in the name of parent (FF) OR grand parent (FF), the claim of reservation will be granted provided, the applicant has attached fresh affidavit of parent (FF) OR grand parent (FF) OR if freedom fighter is not alive then affidavit signed by Wife/Husband of FF on a stamp paper of Rs.100/- issued/ purchased on or after 1/4/2017 stating the following points.

- (a) Applicant is son/daughter of Freedom Fighter (Parent) OR grand son/grand daughter of Freedom Fighter (grand parent).
- (b) Freedom Fighter has not used this concession for any relative here before.
- (c) Freedom Fighter shall not use the concession for any relative here after, if the benefit is availed at this time.

**(C) Project Affected Person Certificate (PAP) :**

The certificate of project affected person issued by District Re-settlement officer/ Rehabilitation officer in the prescribed format as per **Annexure VII** of the prospectus will be considered.

Claim of reservation under PAP category can be considered for his / her, son / daughter / brother / sister / grandson (paternal) / granddaughter (paternal) / nominated by project affected person. If the land of applicant / applicant’s parent / applicant’s grandparent has been acquired by the Government for MAFSU / SAU / Irrigation / Power / Defence project, the benefit shall be given to them for the purpose of education vide Government Resolution RPA-3995 /C.N.-183/R-1 Mumbai, Dated 22<sup>nd</sup> May, 1996. The name of the beneficiary candidate must have been included in the Project Affected Persons Certificate issued by the competent authority.



**(D) Defence Personnel Certificate (DP) :**

Claim of reservation shall be granted to the children (applicant) of Defence service personnel, Ex-defence service personnel including those permanently disabled or died in action.

Candidate should be a son/daughter/widow of the person who has been a member of the Armed Forces of India and who has put in at least 5 years active service and has been subject to Indian Army act, Indian Navy Act, Indian Air Force Act and also includes Ex-Serviceman who retired from such service or permanently disabled or died in action. The condition of minimum active service of 5 years shall not be applicable to the service personnel who are permanently disabled or died in action.

The candidate shall be required to produce a certificate from the appropriate Authority of the Armed Forces in the rank of Commandant or equivalent or from District Sainik Welfare Office/Board certifying that the candidate fulfils the above conditions.

**(E) Other State (OS) :**

The other state candidate or those candidate who or whose parents have not resided in the state of Maharashtra for minimum 3 years in the preceding 10 years from the date of submission of application for admission shall be eligible for admission under 2% seats reserved as OS quota. Such candidate should submit Domicile / Residential certificate issued by concerned Competent Authority from their state in the name of candidate or his/her parent, or School/College Leaving Certificate (indicating the place of birth) or Birth Certificate along with the application form.

The candidate belonging to the OS category must have secured minimum 50% marks in Physics, Chemistry, Biology and English taken together at XII or equivalent examination.



#### 10.4 Reservation for female candidates

- i. 30% seats shall be reserved for female candidates, as per G.R. No. MED-1300/CR-271/2000/EDN-1 Mumbai 5<sup>th</sup> June, 2000. The seats so reserved shall be available for all the categories like Unreserved, SC, ST, VJ/DT(a), NT(b), NT(c), NT(d), OBC and SBC.
- ii. If required number of female candidates are not available in a particular category then these seats shall be offered to male candidates of that particular category during second round of admission as per the procedure.

#### 10.5 Reservation for Physically Handicapped candidates (PH) :

Three per cent seats are reserved for Physically Handicapped candidates. However, a candidate shall not be admitted to B.F.Sc. degree course, if he / she suffer disabilities in physical fitness as listed below –

- a) Disability of total body including disability of chest / spine more than 50%.
- b) Disability of lower limb of more than 50%.
- c) Disability of upper limb.
- d) Visually handicapped candidates and those with hearing disability.
- e) Candidates with progressive diseases like myopathies etc.
- f) Disabilities which otherwise would interfere in the performance of the duties of a Fishery Expert.

The disability should be certified by Civil Surgeon / Medical Board and the candidate has to present him / herself before the Civil Surgeon / Medical Board. The disability certificate issued by Civil Surgeon / Medical Board should not be more than three months old from the date of submission of application form, failing which the claim of Physically Handicapped candidature shall be rejected. The candidate should submit the Physically Handicapped Certificate as per proforma in **Annexure VIII** only. The type of disability and the percentage of disability should be readable / clearly legible to ascertain the eligibility for admission.





### 11. WEIGHTAGES :

The aggregate percentage of marks obtained by the candidate at XII Std. or equivalent examination will be corrected with the following additional weightage.

Sr. No.	Particulars	Code No.	Weightage (Max. 20 points)
(a)	Vocational Subject studied in XI & XII <sup>th</sup> Std.		
i	Fish Processing Technology	B9	10
ii	Fresh Water Fish Culture	C1	
(b)	7/12 extract or Agriculturist Certificate or Landless Agricultural Labourer Certificate or Fisherman's Certificate	-	12
(c)	Son/Daughter of the Employee of MAFSU, Nagpur or its constituent Colleges, Institutes/Research stations/ Farms	-	3
(d)	NCC 'B' or 'C' Certificate	-	2
(e)	Sports/Debate/Elocution Certificate etc.	-	2
(f)	B.Sc. Degree Certificate.	-	6

- (1) Benefit of additional weightage point is restricted to 20 points only.
- (2) Merit list will be prepared as per corrected points calculated by adding weightage points in the percentage of aggregate marks obtained at XII Std. or equivalent examination.
- (3) The original/clearly legible self attested copies of the certificates/documents required for additional weightage as shown in **Annexure III** must be uploaded. The candidate should claim for weightage if any in his/her application form.

### 12. CANCELLATION OF ADMISSION :

- i. If a student desires to cancel his / her admission for a bonafide reason, he /she will have to apply to the concerned Associate Dean of the College.
- ii. If a student cancels his / her admission and applies to the Associate Dean of the College within one month after admission of first semester, is eligible to get 50% refund of Tuition Fees, 100% Caution Money and 100% Examination Fees. If he / she fails to apply for refund of fees within one month after admission, his / her fees deposited will be forfeited. However, no refund except caution money will be admissible after cancellation of admission any time during the degree course or completion of degree course.



## PART- II

### 1. System of Education

The total course duration would be of 4 years i.e. 8 semesters including two semesters of Student READY (Rural & Entrepreneurship Development Yojana) programme. The University has adopted course credit system under the semester pattern. In this system, each academic year is divided into two semesters of not less than 95 instructional days (excluding the period of semester end examination). Subjects to be taught are divided into self-contained units called courses. These are taught in a semester through lectures, practicals, library reading, fieldwork, assignments etc. The choice of courses, number of credits to be taken by a student are decided in consultation with assigned counselor keeping in view of the provisions of academic regulations-2016, rules and the performance of the students. If the performance of a student in a particular course is not up to the mark, he / she may repeat the course whenever it is offered as per course layout. The candidate admitted to B.F.Sc. will have to complete Student READY programme as per the rules prescribed in this behalf.

### 2. Registration

- i) After receipt of admission letter, admitted candidate will report to the Associate Dean for registration of first semester.
- ii) Students will have to register in consultation with the counselors.
- iii) The registration forms be submitted in the Academic cell duly filled in and signed by student, counselor and teachers within prescribed time, failing which the admission shall be cancelled.
- iv) Fees be deposited in the office of the Associate Dean of the College from second semester onwards.
- v) In absentia registration shall not be allowed in any case.

### 3. Attendance

Students should be fully aware that they will not be allowed to appear for the semester end examination if they do not attend minimum 75% classes of theory and practical. However, for Student READY programme a minimum of 85% attendance is compulsory.

### 4. Hostel Accommodation

At present hostel accommodation is not available at the Fishery Colleges. Every student admitted to B.F.Sc. degree programme will have to make his/ her own arrangement for their accommodation at the place of study.



## 5. Discipline

- i. The cases of unfair means and the cases of misbehavior will be dealt with as per the rules and regulations of the University in vogue and as amended from time to time.
- ii. Students while studying in the colleges if allegedly found involving in activities like ragging, bullying or kidnapping and any other act of indiscipline shall immediately be suspended from the college as well as the hostel by the Associate Dean of the College without any notice and are liable to be expelled from the college by the Vice-Chancellor on the detailed report of the Registrar of the University as per provision.
- iii. As per the provision of Maharashtra Act XXXIII known as “Maharashtra Prohibition of Ragging Act of 1999”, student indulging in ragging will be punished under the Act resulting in suspension, expulsion from the College and imprisonment.
- iv. If any incidence of ragging comes to the notice of the authority, the concerned student will be given liberty to explain and if his explanation is not found satisfactory, the authority will expel him / her from the institution.

## 6. Academic Regulation

Every student admitted to B.F.Sc. degree course shall have to abide by the existing Academic Regulation-2016 for the said degree programme and / or as amended from time to time. The students once admitted, are advised that they should necessarily read the Academic Regulations available at the college.

### a) Medical examination

1. Medical examination is compulsory for all the students admitted during the first year and the same should be get done from the Civil Surgeon/Medical Officer /Registered Medical Practitioner as directed by the University/Associate Dean within 03 months of commencement of classes of first semester. If a student is medically unfit, the Associate Dean will inform the concerned student and his/her parents/guardian for rectification of the defects. Else he/she is liable to be discontinued from the University. Such cases would be reported to the Registrar for taking necessary action. Refund of fees shall not be applicable in such cases.



2. If a student fails to appear for the medical examination arranged by the University/ Head of the Institute, he/she will have to get himself/herself medically examined from the above-mentioned medical authority at his/her own expenses and produce examination report within the period specified by the college authorities. In case, he/she fails to produce the medical examination report within the specified time, his/her admission shall stand cancelled.
3. At any time during the course of the degree programme, the student may be directed as & when it may deem fit to get himself / herself medically examined by the competent authority(s).

**b) Transfer of student :**

1. A student studying in a constituent Fishery Science College may be allowed to be transferred to another constituent Fishery Science College under this University.
2. The transfer may be allowed after successful completion of I and II semester of B.F.Sc. degree course within one month of the start of academic session of III semester of the receiving college. In such cases, the incumbent has to apply online to the Registrar through the Dean/Associate Dean of the college with his No Objection Certificate as per the notification issued by the University.
3. The number of students transferring from one college to another college during the period of one academic year will be kept to the maximum limit of 5 per cent of intake capacity of each college in one year.
4. Selection of student for transfer will be on merit basis. Transfer of a student shall not be allowed during the mid of an academic year.
5. Transfer of student, however, will not be permitted in case of student who has been expelled by the authority of the University or constituent college as a punishment for act of misconduct.

**c) Maximum duration**

A student admitted to the B.F.Sc. degree programme in the University should complete the degree programme within a maximum time limit of 8 academic years from the date of his/her first registration i.e. within a total consecutive period of 16 semesters, failing which he/she shall have to discontinue his/her studies and the admission of the student shall stand cancelled.

**PART - III****ANNEXURE - I****Distribution of Seats for Admission to B.F.Sc. Degree Course-2017-18**

COLLEGE / INSTITUTE	Category	AG	PAP	DP	FF	OS	GENERAL		TOTAL		Grand Total
	Gender						Girl	Both	Girl	Both	
College of Fishery Science, Nagpur (32 seats)	SC	0	1	0	0	0	1	2	1	3	4
	ST	1	0	0	0	0	1	0	1	1	2
	VJ/DT(a)	0	0	0	0	0	0	1	0	1	1
	NT(b)	0	0	0	0	0	0	1	0	1	1
	NT(c)	0	0	0	0	0	1	0	1	0	1
	NT(d)	0	0	0	0	0	0	1	0	1	1
	OBC	0	0	0	1	0	2	3	2	4	6
	UNRESERVED	1	0	1	0	0	5	9	5	11	16
	<b>TOTAL</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>10</b>	<b>17</b>	<b>10</b>	<b>22</b>	<b>32</b>
College of Fishery Science, Udgir (32 seats)	SC	0	0	0	0	0	1	3	1	3	4
	ST	0	0	0	0	0	1	2	1	2	3
	VJ/DT(a)	0	0	0	0	0	0	1	0	1	1
	NT(b)	0	0	1	0	0	0	0	0	1	1
	NT(c)	0	0	0	0	0	0	1	0	1	1
	NT(d)	0	0	0	0	0	0	0	0	0	0
	OBC	1	0	0	0	0	2	3	2	4	6
	UNRESERVED	1	1	0	0	1	5	8	5	11	16
	<b>TOTAL</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>9</b>	<b>18</b>	<b>9</b>	<b>23</b>	<b>32</b>

**Note :**

3% of total intake capacity seats are reserved for Physically Handicapped candidate and will be filled in as per their merit and procedure decided by the Government.



**ANNEXURE - II**  
**FEE STRUCTURE**

**[A] COLLEGE FEES :**

Sr.No.	Particulars of Fees	1 <sup>st</sup> Sem. (Rs.)	2 <sup>nd</sup> Sem. (Rs.)
1	Registration Fee	500	500
2	Tuition Fees	4500	4500
3	Eligibility Fee#		
	a) Maharashtra State candidate	200	--
	b) Other State candidate	500	--
4	*College Caution Money#	2000	--
5	Student Council Activities		
	a) Sports, Gymkhana & other activities	850	850
	b) Social Gathering	900	--
	c) Interuniversity sports, Avhan, Avishkar & Indradhanusha	200	--
	d) Uni. Sports & Cultural Fee	100	100
6	Medical Examination Fee#	250	--
7	Insurance#	400	--
8	Identity Card#	100	--
9	Students Aid Fund#	100	--
10	Grade card	50	50
11	Examination Fees	2000	2000
12	Library Fee	1000	1000
13	Enrolment Fee#	100	--
14	Field Practical	500	500
15	College Magazine	200	--
<b>Total</b>	a) Maharashtra State candidate	<b>13950</b>	<b>9500</b>
	b) Other State candidate	<b>14250</b>	

The admission fees for unreserved category Rs.13950/-, for reservation category Rs.6450/- and for other state candidate (OS) Rs.14250/-.



- \* The fees are refundable whenever the student leaves the College / Hostel.
- # The fees are charged only once during the students stay at the College/Hostel.

**Note :**

- ❖ The reserved category candidates availing fee concession shall have to apply for scholarship. In case candidate fails to apply or his/her scholarship claim is rejected, it shall be binding on the candidates to pay remaining admission fee as applicable to Unreserved category.
- ❖ The candidate should write his/her name & merit list number on the reverse side of the demand draft drawn in favor of **“Comptroller, MAFSU, Nagpur”** payable at Nagpur only **or candidate may pay the fees** through **Credit / Debit Card at the time of admission.**

**[B] FEES FOR NRI / FN / PIO CANDIDATES :**

Sr.No.	Particulars of Fees	1 <sup>st</sup> Sem. (Rs.)	2 <sup>nd</sup> Sem. (Rs.)
1	As per Annexure – II (A)	14250/-	9500/-
2	For NRI/FN/PIO	6,000 U.S. Dollars per year (in addition to Rs.14250/-)	--
3	Institutional economic fee / Nepal Aid Fund	2000 U.S. Dollars per year (in addition to Rs.14250/-)	--

**Note :** The exchange rate of U.S. Dollar in INR on the date of admission will be considered.





### ANNEXURE - III

#### Prerequisite for consideration of weightage points.

**1) 7/12 extract or Agriculturist Certificate or Landless Agricultural Labourer Certificate or Fisherman's Certificate.**

**A) 7/12 extract/Khasara for the year 2016-17.**

1. 7/12 extract should be for the year 2016-17 issued by Talathi/Patwari.
2. Land should be in the name of candidate/parent/grand parent (paternal).
3. In case parents are not alive, the 7/12 extract should be in the name of family head and the candidate should attach an Affidavit of family head on Stamp Paper of Rs.100/- (Hundred only) of the agricultural land holder stating that the applicant has legitimate share in the agricultural land.
4. Land should be under cultivation.
5. If the name of candidate / parent / grandparent / mother does not appear in the 7/12 extract the weightage claim shall be rejected.
6. In case of the mother of an applicant submits an Affidavit of her father on Stamp Paper of Rs.100/- (Hundred only) stating that ancestral land exist in her name and attaches a copy of duly attested 7/12 extract thereof, the weightage of 12 points will be admissible.
7. The applicant is instructed to file an affidavit in case his/her surname appearing on mark sheet and certificate of XII std. is different than its mention on 7/12 extract.

**B) Agriculturist Certificate for the year 2016-17.**

1. Agriculturist certificate (As per **Annexure IV**) issued by Tahsildar / Naib Tahsildar on or after 01/04/2017 will only be considered.
2. It should be stated in the certificate that the candidate/parent/Grand Parent (Paternal) are owner holding agricultural land and whose main source of income is derived from personal cultivation of agricultural land.
3. If parent / guardian have any source of income other than agriculture in such case claim of **AG category shall be rejected.**



**C) Landless Agricultural Labourer Certificate for the Year 2016-17.**

1. It should be issued by Tahsildar /Naib Tahsildar on or after 01/04/2017 (As per **Annexure V**).
2. It should be stated in the certificate that principal means of livelihood of parent is manual labour on agricultural land (This certificate should not be in the name of applicant).
3. If parents have any occupation other than an agricultural labour, in such case the claim shall be rejected.
4. 'Agriculturist' (AG) category will not be given to Landless Agricultural Labourer category candidate.

**D) Fisherman's Certificate for the year 2016-17**

1. It should be issued by Tahsildar / Naib Tahsildar / Port Officer on or after 01/04/2017 (As per **Annexure VI**).
2. It should be stated in the certificate that the candidate hails from fisherman's family and main source of income of parent or guardian is derived from fishing only.
3. If parents have any occupation other than fishing, in such case the claim shall be rejected.

**2) Certificate of employee of MAFSU or constituent Colleges/ Institution/Farm.**

1. If father/mother of the candidate is/was an employee of MAFSU, Nagpur or its constituent colleges or research station or farms the claim of additional weightage will be considered.
2. The certificate issued by the controlling officer or Head of the Office should be enclosed.

**3) NCC 'B' or 'C' Certificate**

Additional weightage will be given if a candidate has been a member of the NCC during the period between his passing SSC and HSSC (equivalent) examination and is in possession of 'B' or 'C' Certificate issued by appropriate authority.



**4) Certificate of games / sports / debates / essay competition / elocution competition / youth festival etc.**

1. A candidate claiming the benefit of representing his/her institution and actually participating in an inter-institutional tournament/competition organized at state/inter-school/inter college/National level between the period of his/her passing SSC and HSSC (equivalent) examination in any of the above activities will be given additional weightage points as specified.
2. Certificate (As per **Annexure IX**) of sports/debate/essay/elocution competition/youth festival issued by the appropriate authority (District Sports Officer/ Sports Council/Deputy Director/Education Officer of Zilla Parishad) stating that applicant has represented the school/college at XI or XII std. (HSSC or equivalent) in interschool /intercollegiate tournament/competition will be considered.
3. Certificate signed jointly by the District Sports Officer and District Collector and issued on behalf of the 'School Game Federation of India (SGFI)' in case of students of Navodaya Vidyalaya.
4. Certificate issued by the Association of Sports will not be considered.

**Note :** If found that the marksheet of XII Std. is inclusive of sports marks, in that case to avoid the additional benefits of weightage/marks, the attached certificate will not be considered.

**5) B.Sc. degree certificate**

A candidate who is eligible for admission to B.F.Sc. on the basis of HSSC or equivalent examination with required marks and if he / she is also having B.Sc. degree certificate, such candidate is eligible to claim the benefit of additional weightage of 6 points. He / She should enclose the marksheet of B.Sc. degree certificate.



## ANNEXURE - IV

### AGRICULTURIST CERTIFICATE

(To be signed by an Officer not below the rank of Naib Tahsildar)

This is to certify that Shri/Smt/Ku. ....  
(Name of land holder) Father / Mother, Grand father / Grand mother  
(Paternal side) of Shri/Ku. (Name of candidate) .....  
of ..... Village ..... Tahsil .....  
District holds ..... hectare of land in capacity as  
owner and the area of the land held by him/her does not exceed the  
economic holding as defined in ..... Act of 19 . Further  
certified that his/her main source of income is derived from personal  
cultivation of land held by him/her.

Seal

Place .....

Signature .....

Date .....

Name .....

Designation .....

#### Note :-

- i) The seal and designation of certifying officer is compulsory.
- ii) 'Agriculturist' means a person who owns land, the area of which does not exceed the economic holding as defined in Tenancy and Agril. land Act of the revenue region he / she belongs to.
- iii) In case candidate himself / herself holds land, his name should appear as land holder.



## ANNEXURE - V

### LANDLESS AGRICULTURAL LABOURER CERTIFICATE

(To be signed by an Officer not below the rank of Naib Tahsildar)

This is to certify that Shri/Smt. ....  
(Name of Labourer) Father/Mother of Shri/Ku.....  
(Name of Candidate) Resident of .....Tahsil.....  
Dist..... holds no agricultural land. His/her principle means of  
livelihood is manual labour on agricultural land of  
..... (Name of Land Lord) of Village .....  
Tahsil ..... District .....

Seal

Place .....

Signature .....

Date .....

Name .....

Designation .....

**Note :** i) This certificate should be only in the name of parents.

ii) Certificate in the name of candidate will not be considered.



## ANNEXURE – VI

### FISHERMAN'S CERTIFICATE

(To be signed by an officer not below the rank of Naib Tahsildar)

This is to certify that Shri / Smt .....  
(Name of Fisherman) Father / Mother / Guardian of  
Shri / Ku..... (Name of candidate)  
resident of ..... Tahsil ..... District .....  
is engaged in fishing and his / her principal source of income is derived from  
fishing only.

Further certified that Shri/Ku. .... hails  
from the fisherman's family.

Seal

Place .....

Signature .....

Date .....

Name .....

Designation .....

**Note :** i) This certificate should be only in the name of parents.

ii) Certificate in the name of candidate will not be considered.



**ANNEXURE - VII**

**PROJECT AFFECTED PERSON CERTIFICATE**

A certificate of project affected person is issued to Shri / Smt.  
..... R/o. ....  
Tahsil ..... Dist ..... vide his/her  
application number ..... Dt. ....

**Office of the Collector / District Rehabilitation Officer**

This is to certify that the ..... acre / hectare of  
land from Group No. / Survey No.....  
belongs to Shri / Smt..... R/o.....  
Tahsil ..... Dist.....

The above said land of Shri/Smt..... has been  
acquired by the Department of ..... for.....project and  
hence declared as a project affected person.

Certified that Shri/Smt. ....  
(name of student) is a bonafide member or dependent on the project affected  
person and he / she is a ..... (Relation) of the affected  
person. The certificate issued be allowed for educational purpose only.

Seal

**Date :**

**Place :**

Signature  
District Resettlement Officer /  
District Rehabilitation Officer  
or the Competent Authority





## ANNEXURE - VIII

### PHYSICALLY HANDICAPPED CERTIFICATE

This is to certify that after clinical examination, it has been found that Shri / Ku..... who desires to pursue B.F.Sc. degree course in Maharashtra Animal & Fishery Sciences University, Nagpur for the year 2017-18 for claiming the benefit of seat reserved for Physically Handicapped persons is an individual with ..... per cent permanent / partial disability pertaining to total body including Chest / Spine / Lower Limb.

It is also certified that he / she fulfills the following criteria.

- Absence of disability of total body including disability of chest/spine more than 50%
- Absence of disability of lower limb of more than 50%.
- Absence of disability of upper limb.
- Absence of visual and hearing disability.
- Absence of progressive diseases like myopathies etc.
- Absence of disabilities which otherwise would interfere in the performance of the duties of a Fishery Experts.

It is further certified that he / she is medically fit to undergo the professional training course, inspite of his / her physical disability being diagnosed as .....

Place .....

Signature .....

Date .....

Name .....

Official Seal

- Note :** i) The disability should be certified by Civil Surgeon / Medical Board.
- ii) The disability certificate issued by Civil Surgeon / Medical Board should not be more than three months old from the date of submission of application form.



## ANNEXURE - IX

### SPORTS AND OTHER CO-CURRICULAR ACTIVITIES CERTIFICATE

This is to certify that Shri / Ku. ....  
son / daughter of Shri. / Smt. ....  
while studying in the class XI/XII has represented the  
..... (Name of School / College) in the Inter School /  
Inter Collegiate / State / National Level/event held at  
..... on ..... in the  
..... event / game.

Seal

Place .....

Signature .....

Date .....

Name .....

Designation .....

- Note :** i) Certificate issued by the appropriate authority (District Sports Officer/ Sports Council/Deputy Director/Education Officer of Zilla Parishad) will be considered.
- ii) Certificate signed jointly by the District Sports Officer and District Collector and issued on behalf of the 'School Game Federation of India (SGFI)' in case of students of Navodaya Vidyalaya.
- iii) Certificate issued by the Association of Sports will not be considered.



## ANNEXURE - X

### AFFIDAVIT BY THE STUDENT

(To be submitted at the office of Associate Dean of concerned college after admission)

I, \_\_\_\_\_ S/D/o Mr./Mrs. \_\_\_\_\_, having been admitted to \_\_\_\_\_ have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that -
  - a) I will not indulge in any behaviour or act that may be constituted as ragging under Clause-3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulation, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of deponent

Name :

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_ .

Signature of Deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_ after reading the contents of this affidavit.

OATH COMMISSIONER



## ANNEXURE – XI

### AFFIDAVIT BY PARENT / GUARDIAN

(To be submitted at the office of Associate Dean of concerned college after admission)

I, Mr./Mrs./Ms. \_\_\_\_\_ father / mother / guardian of, \_\_\_\_\_ having been admitted to \_\_\_\_\_, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused Clause-3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behavior or act that may be constituted as ragging under Clause-3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulation, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of deponent

Name :

Address :

Tel. / Mob.No. :

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_ .

Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_ after reading the contents of this affidavit.

OATH COMMISSIONER



## ANNEXURE – XII

### UNDERTAKING BY THE CANDIDATE

(To be submitted at the office of Associate Dean of concerned college after admission)

I, ..... Son/daughter of ..... declare as under.

1. That the particulars furnished by me in this application form submitted online are correct to the best of my knowledge and that if at any time any of the said particulars are found false, my admission shall stand cancelled with effect from the date of my admission and that in addition, the Vice-Chancellor of the University may at his discretion, take such other action against me as he may deem fit and that the Vice-Chancellor's decision in this behalf shall be final and binding on me.

2. That if I am admitted to the B.F.Sc. degree course, I shall fully abide by the rules and the regulations made from time to time by the Maharashtra Animal & Fishery Sciences University and /or the Dean / Associate Dean of the concerned college for the conduct and discipline of the students of this University and or concerned college and that in the event of a breach by me of any of those rules and regulation's the Vice-Chancellor of the University or Dean / Associate Dean of the concerned College may at his discretion, take such action against me as he deems fit and that the decision of the concerned authority in this behalf shall be binding on me.

3. That during tenure of my career as a student of the Maharashtra Animal & Fishery Sciences University by any act of commission/omission on my part within or outside the premises of the College/University, I shall not interfere in the orderly administration and maintenance of discipline in the College/University. I shall not be involved in the act of Ragging and shall be punished as per "Maharashtra Prohibition of Ragging Act of 1999", if found involving in Ragging.

4. That I voluntarily accept the course credit and common examination system of education for course and such changes in the system of examination as may be made from time to time by the University, to which I am seeking admission and for all other higher stages in the course to which I would be subsequently, promoted in due course and at any time in the event to my non compliance with or reluctance to fulfill the requirement of the course credit and common examination system of education, my admission to the concerned college and the Maharashtra Animal & Fishery Sciences University shall stand cancelled.

5. That all the particulars furnished by me in this application form are correct to the best of my knowledge and that I have not concealed any details with respect to my previous academic career, such as punishment and penalties imposed by the school/college/University. If at any time it is found that any of the particulars furnished by me are distorted or that any details of previous academic career have been suppressed or withheld or concealed my admission shall stand cancelled with effect from the date of my admission and that, in addition the Vice-Chancellor of the Maharashtra Animal & Fishery Sciences University may at his discretion take such other action against me as he may deem fit and that his decision shall be final and binding on me.

6. I will be abide by the academic rules and regulation of the University and other concern statutory body and changes made therein from time to time.

7. In case of my admission to the instruction course leading to the award of B.F.Sc. degree, I submit myself to the disciplinary jurisdiction of the Vice-Chancellor/ Dean/Associate Dean of the University/College, and shall observe the rules and regulations made by University in this behalf.

Place :

Date :

**Signature of Candidate**



## ANNEXURE – XIII

### DECLARATION BY THE CANDIDATE’S PARENT/ GUARDIAN

(To be submitted at the office of Associate Dean of concerned college after admission)

I, Shri/Smt ..... Father /  
Mother / Guardian\* of ..... do hereby  
declare as under :

1. That I undertake and bind myself to pay on behalf of my son/daughter/ward to the Institute/ College/ University, by the due date such fees, charges etc. which the College/ University may levy from time to time and that in the event of failure on my part and /on the part of my son/daughter/ward the Associate Dean of the College may take such action against my son/ward as he may deem fit.
2. The particulars furnished by my son/ward in this application form are correct to the best of my knowledge and belief. I know that if at any time, that said information is found false, his/her admission shall stand cancelled with effect from the date of admission.
3. That my annual income from all sources is Rs. ....  
(in words Rs. ....)
4. That I have read fully and understood the undertaking given by my son/daughter/ ward as prescribed in **Annexure XII** and that I unequivocally endorse the same.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

(Signature of the Candidate’s Parent/Guardian)

\* Only if the parents are not alive.



## ANNEXURE-XIV

### मतदार हमीपत्र

(To be submitted at the office of Associate Dean of concerned college after admission)

मी श्री / श्रीमती / कुमारी \_\_\_\_\_ श्री. \_\_\_\_\_  
यांचा / यांची मुलगा / मुलगी वय \_\_\_\_\_ वर्ष राहणार \_\_\_\_\_  
तालुका \_\_\_\_\_ जिल्हा \_\_\_\_\_ याद्वारे असे जाहीर करतो / करते की,

मी दिनांक \_\_\_\_\_ रोजी १८ वर्षाचा झालो/झाले आहे किंवा होणार आहे. १८ वर्ष पुर्ण झाल्याबरोबर मी माझे नांव मतदार यादीत नोंदवून घेणार आहे अशी मी प्रतिज्ञा करतो/करते.

दिनांक : / /

स्थळ : \_\_\_\_\_  
विद्यार्थ्यांची सही \_\_\_\_\_  
संपुर्ण नांव \_\_\_\_\_

### Voter Undertaking

I Shri/Smt/Miss \_\_\_\_\_ son/ daughter of  
Mr. \_\_\_\_\_ resident of \_\_\_\_\_ Taluka \_\_\_\_\_  
District \_\_\_\_\_ hereby declare that-

I have completed / going to complete 18 years of age on / / .  
I pledge that, I will register my name in the voter list immediately after  
attaining 18 years of age.

Date: / /

Place: \_\_\_\_\_ Student's Signature \_\_\_\_\_

Full Name: \_\_\_\_\_





## ANNEXURE-XV

### APPLICATION FLOW AND ADMISSION PROCEDURE

Candidate reads the advertisement on website/newspaper. Understands the eligibility criteria for applying.



Candidate visits the website (www.mafsu.ac.in) and clicks on B.F.Sc. degree course.



Candidates shall read the prospectus carefully before filling the online application form.



Register himself by clicking “New User”



Candidate fills the required details, pays the registration (application) fees online and receives an email/sms regarding username and password.



Candidate will get access to application form. Candidate can fill up the form in one shot or can fill up at his pace, till he/ she finally submits the form.



The candidate can login with the login credentials, and completes the filling of application form by uploading original documents, photograph, signature etc. If certain document/certificate to be attached is having more than one page then it should be uploaded together by converting them in one PDF or JPEG file.



Once all information is completely filled and documents uploaded, the candidate previews the filled form & documents for correctness of data and finally submits the online application form by clicking “submit” link on or before last date.



Candidate will receive an email/sms against successful submission of the application form.



Application form will be primarily scrutinized and the list of candidates submitting deficient or wrong documents will be displayed on website.





Such candidate will be required to upload the indicated documents within due date specified by the University.



Provisional merit list will be displayed on the website [www.mafsu.ac.in](http://www.mafsu.ac.in)



Candidate will receive an email/ sms regarding his/ her provisional merit status or can view on [www.mafsu.ac.in](http://www.mafsu.ac.in)



Candidate aggrieved by the provisional merit list will log in by paying the grievance fees. He/She will mention the reason for grievance and submits the grievance application.



Grievance applications will be scrutinized and final merit list will be displayed on [www.mafsu.ac.in](http://www.mafsu.ac.in).



Candidate will receive an email/ sms regarding his/ her final merit status or can view on [www.mafsu.ac.in](http://www.mafsu.ac.in)



Candidate fills up the preference form at every round of admission within stipulated time.



University allots the seat for admission. Candidate receives an email/ sms, regarding allotment and takes print out of provisional allotment letter



Candidate shall personally visit the allotted college in prescribed period along with allotment letter, original documents and self attested photocopies of all applicable documents and fees applicable to him/her.



After verification of documents by college committee and submission of required undertakings, the candidate pays the college fee and receives final admission letter.

**ANNEXURE - XVI****Admission programme for B.F.Sc. Degree course 2017-18**

Sr.No.	Schedule	Date
1	Availability of online application form on website (www.mafsu.ac.in)	23/06/2017
2	Last date of receipt of online application form	07/07/2017
3	In Case of J&K and NRI/FN/PIO candidates – Last date for receipt of hard copy of application form	11/07/2017
4	Display of list of candidate who uploaded deficient or wrong document	12/07/2017
5	Due date for uploading the indicated deficient or wrong documents by the concerned candidates only	15/07/2017
6	Display of Provisional Merit List	20/07/2017
7	Last date of receipt of grievance application	23/07/2017
8	Display of Final Merit List	02/08/2017
9	Filling option form for First Round of admission	04/08/2017 to 05/08/2017
10	Display of First Round allotment list (including List of J & K and NRI/FN/PIO candidates)	08/08/2017
11	Last date of reporting at allotted college for 1 <sup>st</sup> round	11/08/2017
12	Filling option form for Second Round of admission	12/08/2017
13	Display of Second Round allotment list	14/08/2017
14	Last date of reporting at allotted college for 2 <sup>nd</sup> round	18/08/2017
15	Filling option form for Third Round of admission	19/08/2017
16	Display of Third Round allotment list	21/08/2017
17	Last date of reporting at allotted college for 3 <sup>rd</sup> round	23/08/2017
18	Commencement of Classes	24/08/2017
19	Filling option form for Special Round	The dates will be conveyed through SMS/email in due course of time.
20	Display of Special Round allotment list (if vacancy exists including NRI/FN/PIO Quota)	
21	Last date of reporting at allotted college for Special Round	



## ABBREVIATIONS

AG	:	Agriculturist
B.F.Sc.	:	Bachelor of Fisheries Science
CBSE	:	Central Board of Secondary Education
CVC	:	Caste Validity Certificate
DP	:	Defence Personnel
DT(a)	:	Denotified Tribe (a)
EN	:	Enclosed
FF	:	Freedom Fighter
FN	:	Foreign National
HSSC	:	Higher Secondary School Certificate (10+2 pattern)
ICAR	:	Indian Council of Agricultural Research
J & K	:	Jammu & Kashmir
MAFSU	:	Maharashtra Animal and Fishery Sciences University, Nagpur
NA	:	Not Applicable
NCC	:	National Cadet Corps
NCL	:	Non-Creamy Layer
NE	:	Not Enclosed
NRI	:	Non-Resident Indian
NT	:	Nomadic Tribe
OBC	:	Other Backward Class
OS	:	Other State
PAP	:	Project Affected Person
PCBE	:	Physics, Chemistry, Biology, English
PH	:	Physically Handicapped
PIO	:	Person of Indian Origin
SAU	:	State Agricultural Universities
SBC	:	Special Backward Class
SC	:	Scheduled Caste
SSC	:	Secondary School Certificate
ST	:	Scheduled Tribe
VJ	:	Vimukta Jati

**CHECK LIST**

<b>Sr. No.</b>	<b>Details of Certificate / Documents</b>
1	<p><b>(i) Domicile/Residence certificate indicating minimum 3 years stay in preceding 10 years in Maharashtra state (issued by the competent authority) / Birth Certificate/ School leaving certificate (indicating the place of birth).</b></p> <p><b>(ii) For Other State candidates,</b> Domicile Certificate / Residence certificate (issued by the competent authority), school leaving certificate (indicating the place of birth) or birth certificate.</p>
2	<p><b>Mark sheet of HSSC [XII- Std.] or equivalent examination</b> (If more than one attempt, upload all Marksheets together in a PDF or JPEG format)</p>
3	<p><b>SSC Board Certificate / SSC [X- Std.] Mark sheet</b> if Board Certificate is not available (If more than one attempt, upload all Marksheets together in a PDF or JPEG format)</p>
4	<p><b>i) College Leaving/Transfer Certificate</b> (last attended)/ <b>Bonafide certificate</b> of the college where admission has already been taken.</p> <p><b>ii)</b> The candidate admitted in last academic year for degree course in any College/Institute if applies to seek the admission for the current academic year for the first year degree course, then the <b>Bonafide Certificate</b> issued from the respective College/Institute will be considered.</p>
5	<p><b>Caste Certificate</b> issued by competent authority designated in the State.</p>
6	<p><b>‘Caste Validity Certificate’</b> issued by the Competent Authority. The candidates belonging to Scheduled Tribes are necessarily required to upload ‘Caste Validity Certificate/Receipt of CVC proposal pending with Caste Scrutiny Committee’ issued by the Competent Authority at the time of submission of Application form only.</p>
7	<p><b>Non Creamy Layer Certificate</b> issued by the Competent Authority on or after 1<sup>st</sup> April, 2017 or valid upto the date of submission of application form.</p>



8	<p>(A) Whether the <b>Freedom Fighter Certificate</b> issued in favour of parents / Grand parents of the Candidate is issued under the signature of the Hon. Prime Minister of India/ Chief Minister, Maharashtra State.</p> <p>(B) If yes, whether an <b>Affidavit of the Freedom Fighter and if the Freedom Fighter is not alive then affidavit of his/her wife/husband on the Stamp Paper of Rs.100/-</b> has been enclosed?</p> <p>(C) If yes, whether the following points have been mentioned in it ?</p> <p>(1) The candidate is son/daughter of the Freedom Fighter or grandson/granddaughter of the Freedom Fighter.</p> <p>(2) The Freedom Fighter has not used this concession for any relative here before.</p> <p>(3) The Freedom Fighter shall not use the concession for any relative hereafter, if the benefit is availed at this time.</p>
9	<p><b>‘Defence Personnel Certificate (DP)’</b> issued by the Zilla Sainik Welfare Officer/ Discharge Certificate issued by the Officer Commanding the Regiment or Serviceman Certificate issued by the Competent Authority.</p>
10	<p><b>‘Physically Handicapped Certificate (PH)’</b> issued by District Civil Surgeon or equivalent Government hospital/ Medical board.</p>
11	<p><b>‘Project Affected Person Certificate (PAP)’</b> issued by District Resettlement Officer/ Rehabilitation Officer of Government of Maharashtra in the prescribed format that his/her parents’/grand parents’ land has been acquired by the Government for Agricultural University/ Irrigation/ Power/ Defence Project having the name of beneficiary.</p>
12	<p><b>‘Agriculturist Certificate (AG)’</b> issued by the Tahsildar/ Naib Tahsildar on or after 01/04/2017 showing that the applicant or his/her parents or grand parents (Paternal) is/ are owner holds agricultural land and whose main source of income is derived from personal cultivation of land.</p>
13	<p><b>Village form 7/12 extract / Khasara</b> issued by the Talathi / Patwari showing that the land is in his/her name or in the name of parents/ grand parents indicating crop cultivation in the year 2016-17.</p>



14	<b>'Landless Agricultural Labourer Certificate'</b> issued by the Tahsildar/ Naib Tahsildar on or after 01/04/2017 stating that the principal means of livelihood of the parent is manual labour on agricultural land. (This certificate should not be in the name of applicant.) However, "Agriculturist" (AG) category will not be given to Landless Agricultural Labour.
15	<b>'Fisherman's Certificate'</b> issued by Tahsildar / Naib Tahsildar / Port Officer on or after 01/04/2017 stating that the source of income is from fishing only.
16	<b>'NCC 'B' or 'C' Certificate'</b> ( Air/ Naval/ Army wing) issued by the Commandant (Passed during XI or XII Standard).
17	<b>i) Certificate of participation in Sports/ Games</b> issued by the District Sports Officer that the applicant has participated the College at XI and / or XII Std. in International, National, State, District competition. <b>ii) Debate / Essay/ Elocution Certificate</b> issued by the District Sports Officer that the applicant has represented the Institute at XI and / or XII Std. in District, State, National, International level tournaments.
18	<b>'Employers Certificate'</b> being of Ward of MAFSU employee.
19	B.Sc. Degree Marksheet/Certificate
20	<b>'Migrant/ Displaced Students from Jammu and Kashmir State'</b> should submit Certificate from the competent authority. Affidavit regarding displacement will not be entertained.
21	<b>'No objection Certificate'</b> from employer, if employed.

Application form **completed in all respects and submitted on or before the last date of submission** of the application shall only be considered for admission.