

# Master of Technology [M.Tech. (Dairy)] Degree Course

Academic Year 2023-24

## PROSPECTUS



**Maharashtra Animal & Fishery Sciences University**  
Futala Lake Road, Nagpur - 440 001

[www.mafsu.ac.in](http://www.mafsu.ac.in)

Published on the day 16<sup>th</sup> of January, 2023



## EXECUTIVES OF THE UNIVERSITY

**Shri. Ramesh Bais**

Hon'ble Governor of Maharashtra State

and

Chancellor

Maharashtra Animal & Fishery Sciences University, Nagpur

**Shri. Radhakrishna Vikhe Patil**

Hon'ble Minister of Revenue, Animal Husbandry,

and Dairy Development

Government of Maharashtra

and

Pro-Chancellor

Maharashtra Animal & Fishery Sciences University, Nagpur

**Dr. Niteen V. Patil**

Hon'ble Vice-Chancellor

**COMPETENT AUTHORITY FOR ADMISSION**  
to M.Tech. (Dairy) Degree Course for the year 2023-24

**Dr. Nitin V. Kurkure**

Registrar

Maharashtra Animal & Fishery Sciences University, Nagpur



## MAHARASHTRA ANIMAL AND FISHERY SCIENCES UNIVERSITY

Futala Lake Road, Nagpur - 440 001 (M.S.)

website : [www.mafsu.in](http://www.mafsu.in)

**Dr. Niteen. V. Patil**  
Ph.D., FADS, FNAVS, FANSI, FANA (Animal Nutrition)  
VICE-CHANCELLOR



Dear Student Friends,  
Warm Greetings

Dear Aspirants / Friends, Warm Greetings, Many congratulations for having completed your graduation in the field related to Dairy Technology. You would now be looking for options to enter post graduate education. Dairy Technology remains a promising and exciting career option in today's world. The need of skilled manpower to manage milk processing, preservation, value addition, etc during the Milk Production to Consumption Cycle is constantly on the rise.

Two Dairy Technology Colleges in the state, one at Warud (Pusad) and another at Udgir (Latur) are functioning under the auspices of Maharashtra Animal and Fishery Sciences University (MAFSU) and creating skilled dairy technocrats through four years degree program of B. Tech. (Dairy Technology). The technocrats created by these Colleges are serving dairy industry throughout India and abroad. Till recently, after graduation in B. Tech. (Dairy Technology) from these colleges, the avenues for higher education was available at national institutes and colleges of other SAUs only.

However, I am immensely pleased to inform you that from this Academic year, the post graduate education in four disciplines of Dairy Technology Faculty viz. Dairy Technology, Dairy Engineering, Dairy Chemistry and Dairy Microbiology is being offered at College of Dairy Technology, Warud (Pusad) the constituent College of MAFSU. Aspirants who would prefer their further education in the state of Maharashtra can now apply to this well-equipped and adequately staffed college for achieving their goal.

Considering the importance of this sector, I strongly recommend the students to consider this option of post-graduation in Dairy Technology and contribute in enhancing the livelihood security of milk producers on one hand and food/nutritional security of milk consumers on the other hand. I wish the young students a bright future ahead.

**(Dr. Niteen V. Patil)**



## MAFSU MISSION

Our mission is to ensure enlightenment and empowerment of students by imparting advanced knowledge in the fields of animal and fishery sciences through innovative ways, very efficiently and effectively; strive for economic prosperity and well-being of the resource poor farming community in the state through viable and vibrant research and impact making and exemplary extension education services along with growth oriented and faculty-friendly practices.

By using the latest education technology for imparting meaningful time-relevant instruction so as to make it intellectually stimulating and professionally challenging, conducting need based high - quality research, applying the best outreaching strategies and practices, leveraging the strength of our network of constituent colleges and affiliated institutes, we shall produce and offer well-trained highly competent manpower and hitech newer technologies for enhancing productivity and augmenting production, besides a wide range of capacity development programmes for field workers, livestock holders dairy men and fisherman, for bringing about the total metamorphosis of Livestock, Dairy and Fisheries sectors in the State of Maharashtra.

**Vice-Chancellor**

Maharashtra Animal & Fishery  
Sciences University, Nagpur.



## I N D E X

### Admission to M. Tech. (Dairy) Degree Course

#### Part - I

Sr. No.	Particulars	Page No.
1	Preamble	1
2	Competent Authority	1
3	Definitions	1-2
4	The Eligibility / Selection criteria for admission	2
5	Availability of Seats	2
6	Reservation of Seats	3-8
7	Important Instructions to Candidates	
	A. Important instructions regarding filling and submission of application form	9
	B. Other important instructions	10
8	List of certificates/ documents to be uploaded during filling of online application form	
	A. List of essential certificates/ documents	10-11
	B. List of certificates/ documents for reservation	11-13
	C. Rejection of Application Form	13
9	Admission Procedure	14-17
10	Cancellation of Admission	18



## Part – II

Sr.No.	Particulars	Page
1	Course Duration	19
2	Registration	19
3	Attendance	19
4	Hostel Accommodation	19
5	Discipline	19-20
6	Important Academic Regulations	20-21

## Part – III

Sr.No.	Particulars	Page
1	Distribution of Seats ( <b>Annexure-I</b> )	22
2	Fees Structure ( <b>Annexure-II</b> )	23-24
3	Prerequisite for consideration of weightage points ( <b>Annexure-III</b> )	25-26
4	Agriculturist Certificate ( <b>Annexure-IV</b> )	27
5	Certificate of Project Affected Person ( <b>Annexure-V</b> )	28
6	Certificate of Sports & other co-curricular activities ( <b>Annexure-VI</b> )	29
7	Certificate for Physically Handicapped ( <b>Annexure-VII</b> )	30
8	Certificate for Economically Weaker Section ( <b>Annexure-VIII</b> )	31
9	Undertaking by the candidate ( <b>Annexure-IX</b> )	32
10	Declaration by the candidate's parent/ guardian ( <b>Annexure-X</b> )	33
11	Affidavit by the student for antiragging ( <b>Annexure-XI</b> )	34
12	Affidavit by parent / guardian for antiragging ( <b>Annexure-XII</b> )	35
13	Consent form for Organ Donation ( <b>Annexure-XIII</b> )	36
14	Application flow chart & admission procedure ( <b>Annexure-XIV</b> )	37-38
15	Admission programme ( <b>Annexure-XV</b> )	39
16	Abbreviations	40
17	Checklist	41-42



**MAHARASHTRA ANIMAL & FISHERY SCIENCES UNIVERSITY**  
Futala Lake Road, Nagpur - 440 001.

**PROSPECTUS FOR MASTER OF TECHNOLOGY [M.TECH. (DAIRY)]  
DEGREE COURSE - 2023-24**

**PART - I**

**1. PREAMBLE**

Maharashtra Animal and Fishery Sciences University, Nagpur has been constituted under of Maharashtra Animal and Fishery Sciences University Act, 1998 (Maharashtra Act XVII).

**Executives of the University**

- i) Hon'ble Governor of Maharashtra State and Chancellor of Maharashtra Animal & Fishery Sciences University, Nagpur.
- ii) Hon'ble Minister of Animal Husbandry, Dairy Development and Fisheries, Maharashtra State and Pro-Chancellor of Maharashtra Animal and Fishery Sciences University, Nagpur.
- iii) Hon'ble Vice-Chancellor, Maharashtra Animal and Fishery Sciences University, Nagpur.

In exercise of the powers conferred upon University vide provision in Section 5 (Chapter II) of the MAFSU Act, 1998, admission to the post graduate degree programme in the faculty of Dairy Technology shall be held in accordance with the following regulations.

**2. COMPETENT AUTHORITY**

The Registrar, Maharashtra Animal and Fishery Sciences University, Nagpur shall be the Competent Authority for admissions. The decision of the Competent Authority shall be final.

**3. DEFINITIONS**

- i. **'Candidate'** means an applicant who desires to seek admission to first year M. Tech. (Dairy) Degree course in Maharashtra Animal and Fishery Sciences University, Nagpur.
- ii. **'College'** means college to impart dairy education in Maharashtra Animal and Fishery Sciences University, Nagpur.
- iii. **'Competent Authority'** means the authority empowered to invite the applications and effect admissions as per rules.
- iv. **'Intake Capacity'** means the number of sanctioned seats.
- v. **'Course'** means a unit of instructions or segment of subject matter as specified in course calendar to be covered in a semester. It has a specific number, title and credits.



- vi. **'Credit'** means one clock hour learning in theory or two clock hours in laboratory and/or field practical work per week.
- vii. **'Credit load'** means the quantum of credits undertaken by a student or assigned to a student in a semester. A student shall not be entitled to register for more than 18 credits in a semester.
- viii. **'Course'** means a unit of instruction or segment of subject matter as specified in course calendar to be covered in a semester. It has a specific number, title and credits.
- ix. **'Qualifying examination'** means B. Tech. (D.T.) degree course or a degree equivalent thereto.
- x. **'AIEEA-2023 Score'** means a total of the marks in specific group in ICAR entrance exam (Animal Science/ Veterinary Science/ Animal Biotechnology) secured by the candidate in All India Entrance Examination for Admission in (AIEEA-2021) conducted by National Testing Agency, New Delhi.

#### 4. THE ELIGIBILITY / SELECTION CRITERIA FOR ADMISSION

- 1) The candidate must possess minimum CGPA of **6.00** for unreserved category & **5.50** for reserved category in 10.00 point scale respectively at B. Tech. (D.T.) degree course or a degree equivalent thereto.

Conversion Formula for 4.00 to 10.00 points Scale :

$$Y = 1.5 + 2X \text{ for } X = 2 \text{ to } 3.49 \text{ and}$$

$$Y = 8.5 + 3(X-3.5) \text{ for } X = 3.5 \text{ to } 4.00$$

Where, Y = CGPA in 10.00 point scale.

X = CGPA in 4.00 point scale.

- 2) The admission of candidate to M.Tech. (Dairy) degree course shall be made on the basis of his / her merit in concerned group of subject in the All India Entrance Examination for Admission (AIEEA-2021) conducted by National Testing Agency, New Delhi.

#### 5. AVAILABILITY OF SEATS

Sr. No.	College	Discipline	Intake Capacity	Course duration
1	College of Dairy Technology, Warud (Pusad), Dist. Yeotmal (Maharashtra)	1) Dairy Technology 2) Dairy Engineering 3) Dairy Microbiology 4) Dairy Chemistry	2 2 2 2	2 Academic Years (4 Semesters)
	<b>TOTAL</b>		<b>8</b>	





## 6. RESERVATION OF SEATS

All reservations are given on the basis of percentage notified by the Government for respective categories and policy of the Government declared from time to time.

### 6.1 Unreserved seats will be 40% of total intake capacity.

### 6.2 Reservation of Seats:

Constitutional Category	Reservations
a) Scheduled Caste and SC converted to Buddhism [SC]	: 13.0%
b) Scheduled Tribes [ST]	: 7.0%
c) Vimukta Jati [VJ/DT(a)] (with Valid NCL certificate)	: 3.0%
d) Nomadic Tribes [NT(b)] (with Valid NCL certificate)	: 2.5%
e) Nomadic Tribes [NT(c)] (with Valid NCL certificate)	: 3.5%
f) Nomadic Tribes [NT(d)] (with Valid NCL certificate)	: 2.0%
g) Other Backward Classes [OBC] (with Valid NCL certificate)	: 19.0%
h) Economically Weaker Section [EWS] (with Valid EWS certificate)	: 10.0%
<b>TOTAL</b>	<b>: 60.0 %</b>

- 30% seats shall be reserved for female candidates from unreserved as well as reserved category.
- **Physically Handicapped** : 5% seats will be filled in from the total intake capacity as per their merit and as per the procedure laid down in GR dated: 11/07/2019
- **Orphaned Candidate** : 1% seats will be filled in from the total intake capacity as per GR dated:11/07/2019
- 2% seats shall be reserved for Special Backward Class (SBC) candidates and will be filled in during second round of admission at Step IV [See Page No.16 (xxi)]



**NOTE :**

- i) Caste certificate and Caste/Tribe validity certificate issued by the Competent Authority shall be considered for benefit of reserved category.
- ii) With reference to the order given by Hon'ble Supreme Court Civil appeal No.11234-48/2017, candidates from SC, ST, VJ/DT(a), NT(b), NT(c), NT(d), OBC and SBC should provide Caste Validity Certificate. However, Candidates belonging to the categories of backward classes shall be required to submit the caste certificate and Caste/Tribe validity certificate (CVC) or proof of submission of proposal to competent authority for obtaining 'Caste Validity Certificate' along with the application form.

The candidates provisionally allotted the seats under reserved category shall be required to submit CVC upto **19/01/2024** in admitted college, failing which their provisional admission shall automatically stand cancelled without any prior notice. Such candidate however, shall be considered under unreserved category for admission during second rounds onward provided he/she fulfills the eligibility criteria.

The candidates belonging to reserved category who has not submitted CVC along with application form and not allotted the seats during 1st round, shall have to submit CVC on or before **19/01/2024** on email [admissioncvc@gmail.com](mailto:admissioncvc@gmail.com) failing which, their candidature shall be considered under unreserved category provided he/she fulfills the eligibility criteria.

- iii) The candidate should claim the applicable reservations in the application form.
- iv) A candidate claiming benefit of reservation under the categories of VJ/DT(a), NT(b), NT(c), NT(d), OBC and SBC shall be required to enclose Valid Non-Creamy Layer Certificate in the name of parent or guardian (only if either parents are not alive) as specified in the Government Resolution No.CBC-10/2006/CR-15/MVK-5 dated 5<sup>th</sup> June, 2006, otherwise their candidature will be considered under Unreserved category, provided they fulfill the eligibility criteria for unreserved category and submits the grievance along with difference of application fees Rs. 300/- in addition to grievance fees. The in-service candidate belonging to above category should necessarily enclose NCL in his/her name only.
- v) Candidates belonging to 'Creamy Layer' amongst the Categories of VJ/DT(a), NT(b), NT(c), NT(d), OBC and SBC must note that the provision of reservation is NOT applicable to them.



- vi) The Non-Creamy Layer Certificate issued by the competent authority on or after 1<sup>st</sup> April, 2023 or valid upto the last date of submission of application form will be considered otherwise the claim of reservation shall be rejected.
- vii) The SBC candidates belonging to non-creamy layer will be admitted as per the provision made in GR.No.TEM-3397/12926/(9086) TE-1 dated 11-7-1997. The adjusted reservation of Special Backward Class (SBC) will be 2% of intake capacity and will be filled in during second round of admission at Step IV [See Page No.16 (xxi)].

### 6.3 Other Reservations (Horizontal Reservations)

Category	Reservation
A) Agriculturist (AG)	6%
B) Freedom Fighter (FF)	2%
C) Project Affected Person (PAP)	4%
D) Defence Personnel (DP)	2%
<b>TOTAL</b>	<b>14%</b>

#### (A) Agriculturist Certificate (AG) :

Certificate of Agriculturist for the year 2022-23 issued by Tahsildar / Naib Tahsildar on or after 01/04/2023 stating that the applicant or his/her parents or paternal grandparents is/are owner holding agricultural land and whose main source of income is derived from personal cultivation of agricultural land will be considered.

The claim of AG reservation shall be rejected if the main source of income is derived from other source and not from personal cultivation of agricultural land. Proforma of this certificate is at **Annexure IV** of the prospectus or prescribed format of Government of Maharashtra.



**(B) Freedom Fighter Certificate (FF) :**

A certificate of the freedom fighter of the applicant's parent / grandparent (paternal) issued under the signature of Hon'ble Prime Minister/ Chief Minister of Maharashtra State will be considered. If the certificate is issued in the name of parent (FF) OR grandparent (FF), the claim of reservation will be granted provided, the applicant has attached fresh affidavit of parent (FF) OR grandparent (FF) OR if freedom fighter is not alive then affidavit signed by Wife/Husband of FF will be considered on a stamp paper of Rs.100/- issued / purchased on or after 01/04/2023 stating the following points -

- (a) Applicant is son/daughter of Freedom Fighter (Parent) OR grandson / granddaughter of Freedom Fighter (grandparent).
- (b) Freedom Fighter has not used this concession for any relative here before.
- (c) Freedom Fighter shall not use the concession for any relative here after, if the benefit is availed at this time.

**(C) Project Affected Person Certificate (PAP) :**

The certificate of project affected person issued by District Re-settlement officer/ Rehabilitation officer in the prescribed format as per **Annexure V** of the prospectus or prescribed format of Government of Maharashtra will be considered.

Claim of reservation under PAP category can be considered for son / daughter / brother / sister / grandson (paternal) / granddaughter (paternal) / nominated by project affected person. If the land of applicant / applicant's parent / applicant's grandparent has been acquired by the Government for MAFSU / SAU / Irrigation / Power / Defence project, the benefit shall be given to them for the purpose of education vide Government Resolution RPA-3995/C.N.-183/R-1 Mumbai, Dated 22<sup>nd</sup> May, 1996.

**The name of the beneficiary candidate must have been included in the Project Affected Persons Certificate issued by the competent authority.**



**(D) Defence Personnel Certificate (DP) :**

Claim of reservation shall be granted to the children (applicant) of Defence service personnel, Ex-defence service personnel including those permanently disabled or died in action.

Candidate should be a son/daughter/widow of the person who has been a member of the Armed Forces of India and who has put in at least 5 years active service and has been subject to Indian Army act, Indian Navy Act, Indian Air Force Act and also includes Ex-Serviceman who retired, from such service or permanently disabled or died in action. The condition of minimum active service of 5 years shall not be applicable to the service personnel who are permanently disabled or died in action.

The candidate shall be required to produce a certificate from the appropriate Authority of the Armed Forces in the rank of Commandant or equivalent or from District Sainik Welfare Office/Board certifying that the candidate fulfils the above conditions.

**6.4 Reservation for female candidates**

- i. 30% seats shall be reserved for female candidates as per G.R. No.MED-1300/CR-271/2000/EDN-1 Mumbai 5<sup>th</sup> June 2000. The seats so reserved shall be available for all the categories like Unreserved, SC, ST, VJ/DT(a), NT(b), NT(c), NT(d), OBC, EWS & SBC.
- ii. If required number of female candidates are not available in a particular category these seats shall be offered to male candidates of that particular category during second round of admission as per the procedure given.



### 6.5 Reservation for Physically Handicapped candidates (PH) :

Physically Handicapped candidate shall be considered admission to M. Tech. (Dairy) degree course, if he / she do not suffers disabilities in physical fitness as listed below –

- a) Disability of total body including disability of chest / spine more than 50%.
- b) Disability of lower limb of more than 50%.
- c) Disability of upper limb.
- d) Visually handicapped candidates and those with hearing disability.
- e) Candidates with progressive diseases like myopathies etc.
- f) Disabilities which otherwise would interfere in the performance of the duties of a Dairy Technologist.

The disability should be certified by Civil Surgeon / Medical Board and the candidate has to present him / herself before the Civil Surgeon / Medical Board. The last valid disability certificate of the candidate issued by Civil Surgeon / Medical Board should not be more than three months old from the date of submission of application form, failing which the claim of Physically Handicapped candidature shall be rejected. The candidate should submit the Physically Handicapped Certificate preferably as per proforma in **Annexure VII** or prescribed format of Government of Maharashtra. The type of disability and the percentage of disability should be readable / clearly legible to ascertain the eligibility for admission.

### 6.6 Reservation for Orphaned candidates (OC) :

One percent (1%) seats of the total intake capacity will be reserved for the orphan candidate. These seats shall be filled by competent authority as per Government Resolution, Women & Child Welfare Department, No.AMJ-2011/C.R. 212Desk 3, dated 2 April 2018 and the policy of the Government declared from time to time.

### 6.7 Reservation for Economically Weaker Section Candidate (EWS) :

Ten percent (10%) seats of the total intake capacity will be reserved for the Economically Weaker Section Candidate (EWS) as per Government Resolution dated 11/07/2019. These seats shall be filled by competent authority as per the provision mentioned in the Government Resolution No.राआधो- 4019/प्र.क्र.31/16-अ, dated 12/02/2019 and क्र. राआधो ४०१९/प्र.क्र.३१/१६-अ, दिनांक-२३ डिसेंबर, २०२०. The candidate should submit the EWS certificate signed by competent authority as per proforma in **Annexure- VIII**.

**Note: Claim under EWS category will not be accepted for candidate submitting Income and Asset Certificate.**



## 7. IMPORTANT INSTRUCTIONS TO CANDIDATES

### A. IMPORTANT INSTRUCTIONS REGARDING FILLING AND SUBMISSION OF APPLICATION FORM

- i) Candidate is required to download the soft copy of the prospectus available on website (**www.mafsu.ac.in**). The candidate should read the prospectus carefully before filling the online application form. The desirous candidate has to apply online for the purpose of admission.
- ii) Candidate is required to visit the website and click on M. Tech. (Dairy) degree course, log in as new user and he/she shall fill in the required details, pay the processing fees, upload scanned copies of all the required documents (preferably original documents), photograph, signature etc. and shall submit the details by clicking on the “**Submit**” link.
- iii) **Modes of Payment for Application Fees :**
  - 1) The application fees for Unreserved candidate is Rs.1000/- and for Reserved candidate is Rs.700/-.
  - 2) The candidate from the states other than Maharashtra shall have to pay Rs.1000/-.
  - 3) Candidate shall pay the requisite application fees online through Net Banking or Credit / Debit Card.
  - 4) Fees once paid will not be refunded due to any reason.
- iv) If the application form is incomplete in any respect and/or if the desired documents are not uploaded till the due date specified by University for resubmission, it will ultimately lead to rejection of the application form or non-acceptance of claim of reservations and additional weightage.
- v) The candidates are advised to furnish accurate information in all the columns. The University shall not be responsible for any such discrepancy appearing in the application form which may result in deciding disadvantageous merit position of the applicant. Certificate /document issued by the Competent Authority will only be considered.
- vi) If any document/certificate is in language other than Marathi / Hindi / English, a translation in English duly certified by the competent / issuing authority should be uploaded.
- vii) If certain document/certificate to be attached is having more than one page (eg. NCL certificate, Affidavit, Research paper, Marksheets, Transcripts for more than one attempt, etc.) then it shall be uploaded together by converting them in one PDF or JPEG file.
- viii) For detail admission procedure please refer the application flow (**Annexure-XIV**).





## **B. OTHER IMPORTANT INSTRUCTIONS**

- i) Candidates are required to ascertain their eligibility for admission before applying and to submit the required documents/certificates along with application form to make them eligible for selection process on merit basis, claim of additional weightage points and reservations.
- ii) The candidates, who have passed B. Tech. (D.T.) degree course from any of the constituent college under Maharashtra Animal and Fishery Sciences University, Nagpur will be eligible for admission on the seats available for Maharashtra domicile candidate.
- iii) The candidates who have passed B. Tech. (D.T.) degree course from the institutions situated out of Maharashtra and whose parents are domiciled in Maharashtra, will be eligible for admission on merit basis subject to the condition that they should upload the required Domicile/ Residence certificate issued by Competent Authority from Maharashtra state in the name of his/her parent indicating minimum 3 years stay in preceding 10 years in Maharashtra state.
- iv) The candidate domicile of Other State shall not be considered for any Caste / Category benefit / Horizontal Reservation / Weightages.
- v) The candidates should fully understand that the provisional admission to M. Tech. (Dairy) would be made on the basis of merit and availability of the seats.
- vi) No grievances / arguments of the candidates shall be entertained, if he / she fails to get the admission by his/her own negligence, late reporting, technical difficulties, personal problems etc.

## **8. LIST OF CERTIFICATES/DOCUMENTS TO BE UPLOADED DURING FILLING OF ONLINE APPLICATION FORM.**

### **A) LIST OF ESSENTIAL CERTIFICATES / DOCUMENTS**

The candidates shall upload the following original/clearly legible self attested documents while filling online application form. Before submission of application form, the candidates should ensure that the uploaded documents are complete and clearly visible.

- (a) **Mark sheet / Grade card of qualifying examination.**
- (b) **Provisional Degree Certificate or Degree Certificate of the qualifying Exam.**
- (c) **AIEEA-2023 Score Card.**
- (d) **College (Last attended) Leaving Certificate/ Migration Certificate / Bonafide Certificate.**





If the candidate is presently admitted to any other college / institute after passing qualifying examination and applies for admission for the first year post graduate degree course, then the Bonafide Certificate of current year issued by the competent authority of respected college / institute will be considered.

However, if such candidate is admitted then he/she shall have to submit College Leaving Certificate within a period of 7 working days failing which his/her provisional admission shall be cancelled.

- (d) **Domicile Certificate / Residence certificate** issued by the Competent Authority indicating minimum 3 years stay of the candidate or his/her parents in preceding 10 years in Maharashtra state or candidate's School leaving certificate (indicating the place of birth) or Birth certificate.
- (e) **HSSC Marksheet** is essential for tie breakers to decide merit position in case of same C.G.P.A.

## **B) LIST OF CERTIFICATES / DOCUMENTS FOR RESERVATION**

- a) **Caste Certificate** in the prescribed format issued by the Competent Authority designated for the purpose in the Maharashtra State.
- b) **Caste Validity Certificate (CVC)** issued by the Competent Authority designated for the purpose in the State. The candidates shall be required to submit the caste certificate, caste/tribe validity certificate or proof of submission of proposal to competent authority for obtaining 'Caste Validity Certificate' along with the application form. However, such candidates who has submitted proof of submission of proposal for CVC shall necessarily required to submit 'Caste Validity Certificate' issued by the competent authority **on or before 19/01/2024** on email [admissioncvc@gmail.com](mailto:admissioncvc@gmail.com) as per the schedule of admission programme. The candidate failing to submit CVC even till the last date shall be considered under unreserved category provided he/she fulfills the minimum eligibility criteria for unreserved category candidate.



- c) **Non-Creamy Layer Certificate** for candidates seeking admission under VJ/DT(a), NT(b), NT(c), NT(d), OBC and SBC categories issued by the Competent Authority on or after 1<sup>st</sup> April, 2023 or valid upto the date of submission of application form.
- d) **Agriculturist Certificate** issued by the Tahsildar or Naib Tahsildar on or after 01/04/2023. Proforma of this certificate is at **Annexure IV** of the Prospectus or prescribed format of Government of Maharashtra.
- e) **Project Affected Person Certificate** issued by the District Resettlement Officer/Rehabilitation Officer of Government of Maharashtra in the prescribed form. Proforma of this certificate is at **Annexure V** of the Prospectus or prescribed format of Government of Maharashtra.
- f) **Freedom Fighter Certificate** of the applicant's parents issued under the signature of the Hon'ble Prime Minister of India/ Chief Minister of Maharashtra State along with required affidavit. (Please refer Clause No.6.3 (B) on Page No.6 of the Prospectus).
- g) **Defence Personnel Certificate** from Zilla Sainik Welfare Office/ Board / Discharge Certificate from Officer Commanding the Regiment or Serviceman Certificate from the competent authority. clearly indicating period of defence service. (Please refer Clause No. 6.3 (D) on page No.7 of the Prospectus).
- h) **Games / Sports / Sports / Debates / Essay Competition / Elocution Competition / Youth Festival / Cattle / Poultry - Judging Competition etc.** issued by the appropriate authority (District Sports Officer/ Deputy Director /Director of Student Welfare / Student Welfare Officer) stating that applicant has represented in inter-University tournament / competition should be enclosed. (Please refer Annexure III). Proforma of this certificate is at **Annexure VI** of the Prospectus.
- i) The candidates applying for admission under '**Physically Handicapped Category**' should submit the Certificate of Handicapped issued by the Competent Authority (District Civil Surgeon or equivalent Government Hospital/ Medical Board) designated in this behalf. (Please refer Clause No. 6.5 on page No.8 of the prospectus). Proforma of this certificate is at **Annexure VII** of the prospectus or prescribed format of Government of Maharashtra.



- j) **Orphaned Certificate** : The candidate willing to take admission from orphaned category are required to submit Orphaned certificate issued from Commissioner, Women and Child Development on his/her letter head with the signature of Deputy Commissioner (Child Development), Pune / Commissioner, Women and Child Development, Pune. (Please refer Clause No. 6.6 on page No.8 of the prospectus)
- k) **Economically Weaker Section Certificate** issued by the Tahsildar or Naib Tahsildar on or after 01/04/2023. (Please refer Clause No. 6.7 on page No.8 of the prospectus) Proforma of this certificate is at **Annexure VIII** of the Prospectus.
- l) **N.C.C. 'B' or 'C' / Air / Naval /Army wing Certificate** issued by the competent authority.
- m) **No-Objection Certificate'** from the Employer in case of In-service Candidate.

*Note : If any uploaded document is not clearly visible or incomplete then reservation/ claim (whichever is applicable) shall not be given.*

### **C. REJECTION OF APPLICATION FORM**

Application shall not be considered and shall stand rejected automatically on any one or more of the following deficiencies.

- a) If the **Grade Card / Transcript** of the qualifying examination is not uploaded.
- b) If the **Provisional Degree Certificate or Degree Certificate** of the qualifying examination is not uploaded.
- c) If **AIEEA-2021 Score Card** not uploaded / not visible.
- d) If the **Leaving Certificate of College or Institute (last attended) Migration Certificate / Bonafide Certificate** of current year is not uploaded/not visible.
- e) If the prescribed **application fees is not paid**.
- f) If candidate **does not fulfill the eligibility** for admission.
- g) The application form of physically handicapped candidates having more than 50% disability shall be rejected.



## 9. ADMISSION PROCEDURE

- i) **The candidates shall read the admission process carefully as stated in the prospectus.**
- ii) The candidate shall apply online, pay the fees, fill up the application form and upload the desired documents on or before last date of submission of application form.
- iii) Before submission of application form, the candidate should ensure that the documents are correctly uploaded and readable. Application form completed in all respect and received online on or before the last date of submission of application form shall only be considered for admission.
- iv) In case any candidate submits more than one application form, the latest filled in application form complete in all respect will only be considered.
- v) Application forms will be primarily scrutinized and the list of candidates with deficient or wrong documents will be displayed on website.
- vi) **Resubmission of deficient documents-** A list of candidates who failed to upload or have wrongly uploaded the desired documents will be displayed on website. These candidates will be required to upload only the indicated documents within the due date specified by the University for resubmission (**Annexure-XV**).
- vii) Additional documents will not be accepted after due date specified for the purpose of resubmission of deficient documents.
- viii) After final scrutiny, provisional merit list of eligible and list of non-eligible candidate will be displayed on the website (**www.mafsu.ac.in**) as per the scheduled admission programme.
- ix) Candidates aggrieved by the contents of the provisional merit list may prefer an online appeal on or before the last date for submission of grievance as mentioned in admission programme (**Annexure-XV**) addressed to **The Registrar, MAFSU, Nagpur** in the prescribed online form of grievance application. The candidate shall deposit the grievance application fees **Rs.200/-** (Rupees Two Hundred) in any form as mentioned in the steps earlier. Candidate shall be required to mention the specific reason of grievance.
- x) In case, the documents uploaded by the candidates for constitutional reservation are invalid or rejected by authority, then such candidates if eligible under Unreserved category shall have to pay the difference of application fees (i.e. Rs. 300/-) at the time of submission of grievance for consideration of that candidature under Unreserved category in the final merit list.
- xi) **No additional documents will be accepted along with grievance application form.**



- xii) After receiving the grievance application, the grievance committee will examine the grievances of the candidates on the basis of the documents enclosed along with his/her original online application form.
- xiii) If the applicant fails to appeal on or before last date for submission of grievance, his/her grievance shall not be considered and no further correspondence in this regard shall be entertained.
- xiv) Final merit list of the eligible candidates will be prepared on the basis of score in AIEEA-2023 and notified on the website by the competent authority. In case of equal marks, the following procedure (Tie-Breaker) shall be adopted for deciding the merit of the candidate.

**First Level** : A candidate with higher corrected points (CGPA / OGPA at B. Tech.(D.T.) plus applicable weightage) shall be considered, if the tie still persists then,

**Second Level** : A candidate with higher uncorrected CGPA / OGPA at B. Tech.(D.T.) or degree equivalent thereto shall be considered, if the tie still persists then,

**Third Level** : A candidate with higher percentage of aggregate marks at XII examination shall be considered, if the tie still persists then,

**Fourth Level** : A candidate with higher marks in Mathematics at XII examination shall be considered, if the tie still persists then,

**Fifth Level** : A candidate with higher marks in Chemistry at XII examination shall be considered, if the tie still persists then,

**Sixth Level** : A candidate with higher aggregate marks at X examination shall be considered.

xv) *Candidate should note that it is essential for him/her to log in for submission of the option form/preference form for every round of admission. Otherwise he/she shall not be considered for admission during that round.*

xvi) **First Round of admission** - After receiving the option/preference form, the admission allocation list will be displayed on website (i.e.www.mafsu.ac.in) and the intimation regarding the same shall be sent to the candidates on their mobile phone & email address.

The allotment letter shall be generated for those candidates who have been allotted the seats. The candidate shall personally visit the allotted college along with the printout of allotment letter, all original documents and admission fees to confirm his/her admission within stipulated period of time.



xvii) **Once the seat is allotted as per candidate's first preference and the candidate does not report to college within the stipulated period of time mentioned in allotment letter, his/her candidature will be cancelled for next rounds.**

**Whereas, if the seat is allotted as per candidate's second preference and onwards and the candidate does not report to college, his/her candidature will be considered for next rounds of admission based on vacancies.**

xviii) Candidate shall be admitted provisionally till he / she registers him/herself in the concerned college where the seat is allotted. Once the candidate provisionally admitted will not be eligible for admission during subsequent rounds of admission.

xix) Candidate, who is admitted but fails to register/join the College within the period given by the Competent Authority or cancels the admission after joining, will not be eligible for admission during subsequent rounds of admission.

xx) At the time of admission, during the course of physical verification of the original certificates and documents, if it is noticed that the candidate is not entitled for the weightage(s) which has already been given to him in the final merit list, he / she shall not be entitled for the admission during that round. In such case the Competent Authority may work out the revised merit position of the applicant and will amend the final merit list accordingly and the said applicant shall be considered eligible for admission as per his revised merit in next round of admission.

xxi) **Second round of Admission** - The seats remaining vacant after first round of admission will be filled in during the second round as per the following stepwise procedure -

**Step I** - Filling of vacant seats separately in reserve and unreserved category as per vacancy position.

**Step II** - Conversion of female seats to male seats separately (if the female candidate of particular category are not available) in reserve / unreserved category.

**Step III** - Conversion of horizontal reservations into respective reserve & unreserved categories.

**Step IV** - Filling of vacant seats in reserve categories (if any) by SBC candidates (Max.2%).

**Step V** - Filling of remaining vacant seats by interse within reserve categories.

**Step VI** - After filling the vacant seats by Step I to Step V if there are any vacancies those will be filled in as per merit.

**Note** : After completion of all steps I to VI, the allotment list shall be generated for second round of admission.



- xxii) **Third Round of admission** - The seats remaining vacant after second round of admission will be filled in during the third round as per merit from that respective category.
- xxiii) **Special Round of admission** - The seats remaining vacant after third round of admission will be filled in during the special admission round. In case of any resultant vacancy, the seats will be filled in by candidate as per merit from that respective category.
- xxiv) **Annexure IX, X, XI, XII and XIII** shall have to be submitted by candidate to the Associate Dean of concerned college where he/she has been admitted.
- xxv) The student who secures admission for the degree course shall have to submit proof of his Aadhar Card, Bank Account details and Voter Card to the office of the Associate Dean of the respective college.
- xxvi) The candidate admitted under this University shall abide by rules and regulation of this University and changes made therein from time to time.
- xxvii) Any candidate if found obstructing the admission process, trying to influence in unlawful manner and / or creating nuisance shall be liable for disqualification from the admission process. The decision taken by the Competent Authority in this respect shall be final and binding.
- xxviii) All the admissions shall be deemed as provisional and subject to further scrutiny and verification, if required. Admission shall be liable for cancellation at any stage during the course study of the student, if it is found that the admission was contrary to the rules or invalid by reason of incorrect or false information furnished by the applicant or parents/guardians at the time of admission. Any such cancellation of admission may lead to penal action.
- xxix) Any issue not mentioned in prospectus shall be decided by the Competent Authority of the admission, which shall be final and binding.
- xxx) The candidates are required to visit and see the information and updates on MAFSU website/admission portal (www.mafsu.ac.in). The candidates whose applications are rejected for some or other reasons shall not be individually communicated.





## 10. CANCELLATION OF ADMISSION :

- i. If a student desires to cancel his / her admission for a bonafide reason, he /she will have to apply to the concerned Associate Dean of the College.
- ii. After receiving duly signed admission cancellation request letter from the candidate, the Associate Dean of the college shall cancel the admission immediately and inform the university regarding vacancy generated due to cancellation.
- iii. If a student cancels his / her admission and applies to the Associate Dean of the College is eligible to get refund of fees as per given below-

Sr. No.	Percentage if Refund of Aggregate fees	Remarks
1	100%	15 days or more <b>before</b> the formally-notified last date of admission
2	90%	Less than 15 days <b>before</b> the formally-notified last date of admission
3	80%	15 days or less <b>after</b> the formally-notified last date of admission
4	50%	30 days or less, but more than 15 days, <b>after</b> formally-notified last date of admission
5	00%	More than 30 days <b>after</b> formally-notified last date of admission

- Note-** a) In case of (1) mentioned in above table, the concern college shall deduct an amount not more than 5% of the fees paid by the student subject to a maximum of Rs.5000/- as processing charges from the refundable amount.
- b) In case of (5) mentioned in above table, only the caution money shall be refunded to the student.

However, no refund except caution money will be admissible after cancellation of admission any time during the degree course or completion of degree course.





## PART - II

### 1. COURSE DURATION

The total course duration would be of 2 academic years i.e. four consecutive semesters. Medium of instructions & examination shall be in English.

### 2. REGISTRATION

- i) After receipt of admission letter, candidate will have to report to the concerned Associate Dean for registration of First semester of M. Tech. (Dairy)
- ii) Registration of the students will be in consultation with the counselors.
- iii) Submission of registration forms in the Academic cell duly filled in and signed by the student, counselor and course teacher within prescribed time failing which the admission shall be cancelled.
- iv) Fees shall be deposited in the office of the Associate Dean of the college.
- v) The candidate has to register for each semester in person. In absentia registration shall not be allowed in any case.

### 3. ATTENDANCE

If a student fails to attend minimum seventy-five percent of the total number of scheduled lectures and practical separately in a laboratory / field / assignment, classes in a course held during a semester, he/she shall not be eligible to appear at the semester-end examination and shall be declared as failed. Such a student shall repeat the course(s) when offered.

### 4. HOSTEL ACCOMODATION

Hostel accommodation for a limited number of students is available only. Every student admitted to the College may not necessarily be given hostel accommodation. Hostel accommodation will not be a right of the student.

### 5. DISCIPLINE

1. The cases of unfair means and the cases of misbehavior will be dealt with as per the rules and regulations of the University in vogue and as amended from time to time.
2. Students while studying in the colleges if allegedly found involved in activities like ragging, bullying or kidnapping and any other act of indiscipline shall immediately be suspended from the college as well as the hostel without any notice by the Associate Dean of the College and are liable to be expelled from the college by the Vice-Chancellor on the detailed report of the Registrar of the University.



3. As per the provision of Maharashtra Act XXXIII known as “Maharashtra Prohibition of ragging Act of 1999”, students indulged in ragging can be punished under the Act resulting in suspension, expulsion from the college and imprisonment.
4. If any incident of ragging comes to the notice of the authority, the concerned student will be given liberty to explain and if explanation is not found satisfactory, the authority would expel him from the institution.

## 6. IMPORTANT ACADEMIC REGULATIONS

### (1) Requirement for completion of degree :-

The minimum residential requirement for completion of Master’s degree shall be four consecutive semesters respectively from the date of admission. The Candidate admitted for the Master's degree may be declared qualified for the degree provided the candidate completes all the prescribed requirements maximum within 10 consecutive semesters from the date of admission to the Master's Degree programme, provided he/she registers for each semester regularly. If he/she fails to register for any of the semester, his/her admission shall be cancelled.

### (2) Change in subject :-

The student once admitted to a particular college he/she can change the subject as per the availability of seats after last round of admission (i.e. after completion of admission process) within same college only. Such seats will be notified by the Registrar within seven days after last round of admission. Student shall have to apply for a change in subject through their Associate Dean to the Registrar within next seven days after the last date of vacancy notification. Applications of the students shall be considered strictly on the basis of merit and availability of vacant seats. No application shall be entertained after the above-specified period.

### (3) Break in Study :-

Student shall be permitted to break his/her studies subject to following conditions -

- Candidate shall be allowed to take break in studies only after successful completion of courses of first two semesters registered by him/her. This condition shall not be applicable to female candidate availing maternity leave.
- The candidate shall have to apply for break in studies on valid reasons to the Registrar with the recommendation of the concerned Sectional Head and Dean/Associate Dean of the concerned college/institute.
- Candidate shall be allowed a maximum break of five semester once only during his/her Master’s Degree Course. However, female candidate shall be allowed a break for one semester on recommendation of registered medical practitioner during advanced pregnancy at any time of study. This special concession shall be given



once during her course curriculum subject to having less than two children. Moreover, the student has to complete the degree programme in maximum period as prescribed in the regulation for completion of Master's Degree and if the course curriculum is in vogue at that time.

- Candidate has to pay gap fees (equivalent to Registration Fees) of all the semesters at the time of registration after the break for which he/she could not register in order to continue his/her registration.
- Candidate shall have to complete all the prescribed requirements of Master's Degree course within 8 consecutive semesters from the date of admission.
- For re-admission, candidate shall have to apply to the Registrar through Associate Dean of the college.
- The absence other than mentioned above will be dealt as per EC 146/2022.

**(5) Removal of name from roll :-**

The name of the student may be removed by the Registrar from the roll of the University duly recommended by the Associate Dean for any one or more of the following reasons in addition to Maintenance and Discipline regulation and Good Conduct Rules - 2001 for the students passed by the Executive Council vide Resolution No. 32/2001 of dated 17/08/2001.

- a) Non-payment of penalties/dues on or within the dates fixed for the purpose.
- b) Continuous absence for a period of fifteen days or more in classes without permission.
- c) Misbehavior of any kind including disrespectful conduct and acts of violence causing willful damage to the University property, participation in strikes, demonstrations or disturbances of any kind, behaving in such a manner as to bring the University or his/her teacher into disrepute.
- d) Violation of any of the University/College/Hostel Rules.
- e) Negligence in studies.
- f) Non-registration of any of the semester or unable to complete all the prescribed requirement within prescribed semesters.

The discipline amongst students shall be maintained as per the provisions under section 56 of the MAFSU Act XVII of 1998.

- (6) Medical examination:** Medical examination is compulsory for all the students and the same should be done from the Civil Surgeon/University Medical Officer or other Medical Officer as nominated by the College/Institute and approved by the University within a period of two months from the date of admission. Date of medical examination shall be fixed by Dean/ Associate Dean after last round of admission.



## PART - III

## ANNEXURE - I

## Distribution of Seats for M. Tech. (Dairy) degree course- 2023-24

COLLEGE/ INSTITUTE	Category	AG	PAP	DP	FF	GENERAL		Grand Total
	Gender					Girl	Both	
College of Dairy Technology, Warud (Pusad) (8 seats)	SC	0	0	0	0	1	0	1
	ST	0	0	0	0	0	1	1
	VJ/DT(a)	0	0	0	0	0	1	1
	NT(b)	0	0	0	0	0	0	0
	NT(c)	0	0	0	0	0	0	0
	NT(d)	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	1	1
	EWS	0	0	0	0	0	1	1
	UNRESERVED	0	0	0	1	1	1	3
	<b>TOTAL</b>		0	0	0	1	2	5

**Note :** 1) 5% of total intake capacity seats are reserved for Physically Handicapped candidate and will be filled in as per their merit and procedure decided by the Government.

2) 1% seats are reserved for Orphaned candidate from Unreserved Category seats



**ANNEXURE - II**  
**FEE STRUCTURE**

**[A] COLLEGE FEES:**

Sr. No.	Particulars of Fees	Fees (Rupees)			
		1st Sem.	2nd Sem.	3rd Sem.	4th Sem.
1	Registration Fee	1750/-	1750/-	1750/-	1750/-
2	Tuition Fee	16500/-	16500/-	16500/-	16500/-
3	Eligibility Fee - #	0	0	0	0
	a) For Maharashtra State Candidates	550/-	0	0	0
	b) Other State Candidates	1100/-	0	0	0
4	*College Caution Money#	5500/-	0	0	0
5	Grade Card	250/-	250/-	250/-	250/-
6	Examination Fee	5500/-	5500/-	5500/-	5500/-
7	Disaster Fund	10/-	0	10	0
	Others	0	0	0	0
8	a) University Sport Fund	1750/-	1750/-	1750/-	1750/-
	b) Gymkhana	1750/-	0	1750/-	0
	c) University Ashwamedh Fund	850/-/-	300/-	850/-	300/-
9	University Medical Aid Fund#	550/-	0	0	0
10	University Student Insurance Fund#	850/-	0	0	0
11	Student ID Charges#	150/-	0	0	0
12	University Students Assistance Welfare Fund#	250/-	0	0	0
13	Enrollment Fee#	250/-	0	0	0
14	Practicals (Field)	2250/-	2250/-	2250/-	2250/-
15	College Magazine	350/-	0	350/-	0
16	Library Fee	2250/-	2250/-	2250/-	2250/-
17	University Development Fund	8500/-	0	8500/-	0
Total	a) For Maharashtra State Candidate	49810/-	30550/-	41710/-	30550/-
:	b) For NRI/FN/PIO/OCI and ICR Candidate	50360/-			

**Note:** The University reserves the right to increase the fee structure at any time during the degree course by/up to 10%

The admission fees for unreserved category Rs. 49810/-, for reservation category Rs. 25560/- (subject to condition that the Tuition fee, Examination fee & Library fee is received from the Government) and for other state candidate & In-service Candidate of State Govt. of Maharashtra Rs. 50360/-.

The candidates belonging to Economical Backward Class (EBC) shall have to submit the income certificate issued by Competent Authority at the time of admission and if found eligible, the Tuition Fee (100% / 50%) and Examination Fee (50%) shall be charged as per Agriculture, Animal Husbandry, Dairy Development and Fisheries, Government of Maharashtra, Mumbai, Circular No. मपवि २०१८/प्र. क्र. २८/म्हापसु, दि. १७/०४/२०१८.

**[B] HOSTEL FEES :**

Sr. No.	Particulars of Fees	1 <sup>st</sup> Sem. (Rs.)	2 <sup>nd</sup> Sem. onword per semester (Rs.)
1	*Hostel Caution Money #	4500/-	-
2	Hostel Charges a) Hostel Maintenance	5000/-	5000/-
	b) Electricity & Water Supply	2750/-	2750/-
3	* Mess Deposit #	2500/-	-
	<b>Total :</b>	<b>14750/-</b>	<b>7750/-</b>

\* The fees are refundable whenever the student leaves the college / hostel.

# The fees are charged only once during the students stay at the college / hostel.

## Thesis evaluation fees Rs.10,000/- shall have to be deposited at the time of thesis submission.

**Note :**

- ❖ The reserved category candidates availing fee concession shall have to apply for scholarship. In case candidate fails to apply or his/her scholarship claim is rejected, it shall be binding on the candidates to pay remaining admission fee as applicable to Unreserved category.
- ❖ The candidate shall pay the fees by online mode or credit / debit card at respective college.

**ANNEXURE - III****PREREQUISITE FOR CONSIDERATION OF WEIGHTAGE POINTS**

The following weightages will be given to the candidates for admission. The CGPA obtained by the candidate at B. Tech. (D.T.) degree course in 10 point scale or equivalent thereto will be corrected with additional weightages as listed below -

Qualifying examination CGPA/OGPA in 10 point scale should be taken as points. The CGPA/OGPA in 4 or 5 point scale will be converted to 10 point scale and then weightages as mentioned below will be added to calculate corrected points which will finalize the merit position. However, corrected points will not be considered for eligibility of the candidate.

**Particulars for weightage -**

1. NCC 'B' or 'C' Certificate	:	0.12
2. Games / Sports / Drama / Debate / Livestock or Poultry Judging at Inter-University level etc.	:	0.12
3. Certificate of N.S.S. Camp	:	0.12
4. Publication of Research Paper in reputed scientific journal	:	0.025*
<i>(* for each publication, subject to maximum of 0.125 )</i>		
5. Certificate of employee of MAFSU	:	0.12

**Maximum additional weightage shall be restricted to 0.25**

**Note :-**

1. The merit of the candidate shall be decided on the basis of corrected points calculated by addition of CGPA obtained at B. Tech. (D.T.) or equivalent examination (equated to 10 point scale) and weightage points, if any.
2. The photocopies of the certificates / documents required for every additional weightage must be uploaded along with the application form, failing which the claim for additional weightage will be rejected.

**[1] NCC 'B' or 'C' Certificate.**

Additional weightage will be given if a candidate has been a member of the NCC during the period between his passing HSSC and B. Tech. (D.T.) or equivalent examination and is in possession of 'B' or 'C' certificate issued by competent authority.



**[2] Certificate of Games / Sports / Debates / Essay Competition / Elocution Competition/ Youth Festival/ Cattle / Poultry - Judging Competition etc.**

A candidate claiming the benefit, should have represented/participated in an inter-institutional tournament / competition organized at State/Inter University / National level during graduation (B. Tech. (D.T.) or Equivalent examination). Certificate of sports/debate essay/elocution competition/youth festival issued by the appropriate authority (District Sports Officer / Sports Council / Deputy Director / Education Officer of Zilla Parishad / Director of Student Welfare / Student Welfare Officer) stating that applicant has represented in inter-University tournament / competition should be enclosed. Certificate should be preferably in the format as per **Annexure-VI** of the prospectus.

**[3] Certificate of N.S.S. Camp**

If the candidate was member of NSS during his B. Tech. (D.T.) studies in such case the candidate must enclose the certificate issued by the competent authority of the constituent college/University for claiming the benefit of weightage.

**[4] Publication of research paper**

If the candidate has published research paper/s during his B. Tech. (D.T.) studies and thereafter, in scientific journal which is abstracted nationally & internationally, the candidate has to enclose reprint of the research paper for claiming the benefit of weightage. (Weightage shall not be considered for abstracts, paper presentation in conference, Public extension articles in daily news papers, etc.)

**[5] Certificate of parents being employee of MAFSU**

If father/mother of the candidate or the candidate herself/himself is/was an employee of MAFSU, Nagpur or its constituent colleges or research station or farms the claim of additional weightage will be considered, provided he / she has enclosed certificate in this behalf issued by Head of the Office / Controlling officer / Competent Authority.





## ANNEXURE - IV

### AGRICULTURIST CERTIFICATE

(To be signed by an Officer not below the rank of Naib Tahsildar)

This is to certify that Shri/Smt/Ku. .... (Name of land holder) Father / Mother, Grand father / Grand mother (Paternal side) of Shri/Ku. (Name of candidate) ..... of ..... Village ..... Tahsil ..... District holds ..... hectare of land in capacity as owner and the area of the land held by him/her does not exceed the economic holding as defined in ..... Act of 19 . Further certified that his/her main source of income is derived from personal cultivation of land held by him/her.

Seal

Place .....

Signature .....

Date .....

Name .....

Designation .....

#### Note :-

- 1] The seal and designation of certifying officer is compulsory.
- 2] 'Agriculturist' means a person who owns land, the area of which does not exceed the economic holding as defined in Tenancy and Agril. land Act of the revenue region he / she belongs to.
- 3] In case candidate himself / herself holds land, his name should appear as land holder.



## ANNEXURE - V

### PROJECT AFFECTED PERSON CERTIFICATE

A certificate of project affected person is issued to Shri / Smt. ....  
R/o. .... Tahsil ..... Dist. .... vide his/her application  
number ..... Dt. ....

#### Office of the Collector / District Rehabilitation Officer

This is to certify that ..... acre / hectare of land from  
Group No. / Survey No..... belongs  
to Shri / Smt..... R/o.....  
Tahsil ..... Dist.....

The above said land of Shri/Smt..... has been acquired by  
the Department of ..... for.....project  
and hence declared as a project displaced person.

Certified that Shri / Smt. ....  
(Name of student) is a bonafide member or dependent on the project displaced person  
and he / she is a ..... (Relation) of the affected person. The  
certificate issued is allowed for educational purpose only.

Seal

Date :

Place :

Signature  
District Resettlement Officer /  
District Rehabilitation Officer  
or the Competent Authority



## ANNEXURE - VI

### CERTIFICATE OF SPORTS AND OTHER CO-CURRICULAR ACTIVITIES

This is to certify that Shri / Ku..... son / daughter of Shri. / Smt. .... studying in the B. Tech. (D.T.) (equivalent) has represented the ..... (Name of College) in the Inter Collegiate / State / National Level / event held at ..... on ..... in the .....event / game.

Seal

Place .....

Signature .....

Date .....

Name .....

Designation .....



## ANNEXURE - VII

### CERTIFICATE OF PHYSICALLY HANDICAPPED

This is to certify that after clinical examination, it has been found that Shri / Ku. ....who desires to pursue M. Tech. (Dairy) Degree Course in Maharashtra Animal & Fishery Sciences University, Nagpur for the year 2020-21 for claiming the benefit of seat reserved for Physically Handicapped persons is an individual with ..... per cent permanent / partial disability pertaining to total body including Chest / Spine / Lower Limb.

It is also certified that he / she fulfills the following criteria.

- Absence of disability of total body including disability of chest/spine more than 50%
- Absence of disability of lower limb of more than 50%
- Absence of disability of upper limb
- Absence of visual and hearing disability
- Absence of progressive diseases like myopathies etc.
- Absence of disabilities which otherwise would interfere in the performance of the duties of a Dairy Technologist

It is further certified that he / she is medically fit to undergo the professional training course, in spite of his / her physical disability being diagnosed as .....

Place .....

Signature .....

Date .....

Name .....

Official Seal

**Note :** i) The disability should be certified by Civil Surgeon / Medical Board.

ii) The disability certificate issued by Civil Surgeon / Medical Board should not be more than three months old from the date of submission of application form.



## ANNEXURE - VIII

### ELIGIBILITY CERTIFICATE FOR ECONOMICALLY WEAKER SECTION

(For the purpose of 10% reservation prescribed for Economically Weaker Section vide Government Resolution सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६-अ, dated, 12 February, 2019 AND क्र. राआधो ४०१९/प्र.क्र.३१/१६-अ, दिनांक-२३ डिसेंबर, २०२०)

Certificate No :

Photo

This is to certify that Shri/Smt./Ku. ----- is son /daughter/ward of ----- He/She is resident of village/city-----Taluka ----- District ----- and he/she belongs to ----- caste/sub caste/class which is not included in the cadres mentioned in the Maharashtra State Public services, Schedule Caste, Schedule Tribe, Denotified Tribes (Vimukta Jati), Nomadic Tribes, Special Backward category and Other Backward Classes Act, 2001 (Maharashtra Act No. 8 of 2004).

As per norms prescribed vide Government of Maharashtra, General Administration Department, and Government Resolution No. राआधो ४०१९/प्र.क्र.३१/१६-अ, dated, 12 February, 2019. His/Her gross family annual income from all sources is Rs. -----/- which is less than Rs. 8,00,000/-. Therefore it is certified that he/she is within category of Economically Weaker Sections.

Place :

Signature :

Date :

Name :

Designation :

(This certificate has been issued on the basis of following proof/evidence/documents)

- 1.
- 2.
- 3.



**ANNEXURE - IX**  
**UNDERTAKING BY THE CANDIDATE**

I, ..... Son/ daughter of ..... declare as under.

1. That the particulars furnished by me in this application form are correct to the best of my knowledge and that if at any time any of the said particulars are found false, my admission shall stand cancelled with effect from the date of my admission and that in addition, the Vice-Chancellor of the University may at his discretion, take such other action against me as he may deem fit and that the Vice-Chancellor's decision in this behalf shall be final and binding on me.
2. That if I am admitted to the M. Tech. (Dairy) degree course, I shall fully abide by the rules and the regulations made from time to time by the Maharashtra Animal & Fishery Sciences University and /or the Dean / Associate Dean of the concerned college for the conduct and discipline of the students of this University and or concerned college and that in the event of a breach by me of any of those rules and regulation's the Vice-Chancellor of the University or Dean / Associate Dean of the concerned College may at his discretion, take such action against me as he deems fit and that the decision of the concerned authority in this behalf shall be binding on me.
3. That during tenure of my career as a student of the Maharashtra Animal & Fishery Sciences University by any act of commission/omission on my part within or outside the premises of the College/University, I shall not interfere in the orderly administration and maintenance of discipline in the College/University. I shall not be involved in the act of Ragging and shall be punished as per "Maharashtra Prohibition of Ragging Act of 1999", if found involving in Ragging.
4. That I voluntarily accept the course credit and common examination system of education for course and such changes in the system of examination as may be made from time to time by the University, to which I am seeking admission and for all other higher stages in the course to which I would be subsequently, promoted in due course and at any time in the event to my non compliance with or reluctance to fulfill the requirement of the course credit and common examination system of education, my admission to the concerned college and the Maharashtra Animal & Fishery Sciences University shall stand cancelled.
5. That all the particulars furnished by me in this application form are correct to the best of my knowledge and that I have not concealed any details with respect to my previous academic career, such as punishment and penalties imposed by the college or University. If at any time it is found that any of the particulars furnished by me are distorted or that any details of previous academic career have been suppressed or withheld or concealed my admission shall stand cancelled with effect from the date of my admission and that, in addition the Vice-Chancellor of the Maharashtra Animal & Fishery Sciences University may at his discretion take such other action against me as he may deem fit and that his decision shall be final and binding on me.
6. I will be abide by the academic rules and regulation of the University and other concern statutory body and changes made therein from time to time.
7. In case of my admission to the instruction course leading to the award of M. Tech. (Dairy) degree declare that, I submit myself to the disciplinary jurisdiction of the Vice-Chancellor/ Dean/Associate Dean of the University/College, and shall observe the rules and regulations made by University in this behalf.

Place :

Date :

**Signature of Candidate**



## ANNEXURE - X

### DECLARATION BY THE CANDIDATE'S PARENT/ GUARDIAN

I, Shri/Smt ..... Father / Mother /  
Guardian\* of ..... do hereby declare as under :

1. That I undertake and bind myself to pay on behalf of my son/daughter/ward to the Institute/ College/ University, by the due date such fees charges etc. which the College/ University may levy from time to time and that in the event of failure on my part and /on the part of my son/daughter/ward the Associate Dean of the College may take such action against my son/ward as he may deem fit.
2. The particulars furnished by my son/ward in this application form are correct to the best of my knowledge and belief. I know that if at any time, that said information is found false, his/her admission shall stand cancelled with effect from the date of admission.
3. That my annual income from all sources is Rs. .... (in words Rs. ....)
4. That I have read fully and understood the undertaking given by my son/daughter/ ward as prescribed in **Annexure IX** and that I unequivocally endorse the same.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

(Signature of the Candidate's Parent/Guardian\*)

*\* Only if the parents are not alive.*



## ANNEXURE - XI

### AFFIDAVIT BY THE STUDENT

I, \_\_\_\_\_ S/D/o Mr./Mrs./ \_\_\_\_\_, having been admitted to \_\_\_\_\_ have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that -

a) I will not indulge in any behavior or act that may be constituted as ragging under Clause-3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulation, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of deponent

Name :

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_ .

Signature of Deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_ after reading the contents of this affidavit.

OATH COMMISSIONER





## ANNEXURE - XII

### AFFIDAVIT BY PARENT / GUARDIAN

I, Mr./Mrs./Ms. \_\_\_\_\_ father / mother / guardian of, \_\_\_\_\_ having been admitted to \_\_\_\_\_, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused Clause-3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behavior or act that may be constituted as ragging under Clause-3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulation, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of deponent

Name :

Address :

Tel. / Mob.No. :

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_ .

Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_ after reading the contents of this affidavit.

OATH COMMISSIONER



### ANNEXURE - XIII

#### CONSENT FORM FOR ORGAN DONATION

I, Shri/ Ku./ Smt. \_\_\_\_\_  
Son/Daughter/Wife of \_\_\_\_\_ hereby  
consent that, in case of my unfortunate brain stem death due to injury to head because of  
automobile or other accident, I willingly give my consent for donating the cadaver  
organs (heart, liver, lungs, kidney, pancreas) in accordance with the Organ  
Transplantation Act. I have no objection for organ donation surgery under the said  
circumstances after due counseling of my parents and relatives. I am hereby giving this  
consent without pressure from anybody and I am signing the letter with full  
consciousness.

Place .....

Signature .....

Date .....

Name .....



## ANNEXURE - XIV

### APPLICATION FLOW CHART & ADMISSION PROCEDURE FOR M. TECH. (DAIRY) DEGREE COURSE 2023-24

Candidate reads the advertisement on website/newspaper. Understands the eligibility criteria for applying.



Candidate visits the website (www.mafsu.ac.in) and clicks on M. Tech. (Dairy) degree course.



Candidates shall read the prospectus carefully before filling the online application form.



Register himself by clicking "New User"



Candidate fills the required details, pays the registration (application) fees online and receives an email/sms regarding username and password.



Candidate will get access to application form. Candidate can fill up the form in one attempt or can fill up at his/her pace, till he/ she finally submits the form.



The candidate can login with the login credentials, and completes the filling of application form by uploading original documents, photograph, signature etc. If certain document/certificate to be attached is having more than one page then it should be uploaded together by converting them in one PDF or JPEG file.



Once all information is completely filled and documents uploaded, the candidate previews the filled form & documents for correctness of data and finally submits the online application form by clicking "submit" link on or before last date.



Candidate will receive an email/sms against successful submission of the application form.



Application form will be primarily scrutinized and the list of candidates submitting deficient or wrong documents will be displayed on website.



Such candidate will be required to upload the indicated documents within due date specified by the University.



Provisional merit list will be displayed on the website www.mafsu.ac.in



Candidate will receive an email/ sms regarding his/ her provisional merit status or can view on www.mafsu.ac.in



Candidate aggrieved by the provisional merit list will log in by paying the grievance fees. He/She will mention the reason for grievance and submits the online grievance. No documents are accepted with online grievance application.



Grievance applications will be scrutinized and final merit list will be prepared as per the decision taken by grievance committee.



Final merit list will be displayed on www.mafsu.ac.in.



Candidate will receive an email/ sms regarding his/ her final merit status or can view on www.mafsu.ac.in



Candidate fills up the preference form at every round of admission within stipulated time.



University allots the seat for admission. Candidate receives an email/ sms, regarding allotment and takes print out of provisional allotment letter



Candidate shall personally visit the allotted college in prescribed period along with allotment letter, original documents and self attested photocopies of all applicable documents and fees applicable to him/her.



After verification of documents by college committee and submission of required undertakings, the candidate pays the college fee and receives final admission letter.

**Note : If candidate is unable to find email in "Inbox", then check for such email in "Spam/ Junk" mail.**

**ANNEXURE - XV****Admission Programme for M. Tech. (Dairy) Degree Course - 2023-24**

Sr.No.	Schedule	Date
1	Availability of online application form on website	16/12/2023
2	Last date of receipt of online application form	27/12/2023
3	Display of list of candidate who uploaded deficient or wrong document	29/12/2023
4	Due date for uploading the indicated deficient or wrong documents by the concerned candidates only	02/01/2024
5	Display of Provisional Merit List	04/01/2024
6	Last date of receipt of grievance application	07/01/2024
7	Display of Final Merit List	12/01/2024
8	Filling option form for First Round of admission	13/01/2024
9	Display of First Round allotment list	15/01/2024
10	Last date of reporting at allotted college for 1 <sup>st</sup> round	18/01/2024
<b>11</b>	<b>Last date for submission of CVC</b>	<b>19/01/2024</b>
12	Filling option form for Second Round of admission	19/01/2024
13	Display of Second Round allotment list	22/01/2024
14	Last date of reporting at allotted college for 2 <sup>nd</sup> round	25/01/2024
15	Filling option form for Third Round of admission	26/01/2024
16	Display of Third Round allotment list	29/01/2024
17	Last date of reporting at allotted college for 3 <sup>rd</sup> round	01/02/2024
<b>18</b>	<b>Commencement of Classes</b>	<b>02/02/2024</b>
19	Filling option form for Special Round (If vacancy)	02/02/2024
20	Display of Special Round allotment list	05/02/2024
21	Last date of reporting at allotted college for Special Round	08/02/2024
22	Display of waiting list of special round (if vacancy)	09/02/2024
23	Reporting date (Special Round) for waiting list candidate	13/02/2024



## ABBREVIATIONS

AG	:	Agriculturist
AIEEA-2021	:	All India Entrance Examination for Admission-2021
B. Tech.(D.T.)	:	Bachelor of Dairy Technology
CGPA	:	Cumulative Grade Point Average
CVC	:	Caste Validity Certificate
DP	:	Defense Personnel
DT(a)	:	Denotified Tribe
EN	:	Enclosed
FF	:	Freedom Fighter
FN	:	Foreign National
GPA	:	Grade Point Average
HSSC	:	Higher Secondary School Certificate (10+2 pattern)
M. Tech. (Dairy)	:	Master of Technology (Dairy)
MAFSU	:	Maharashtra Animal and Fishery Sciences University
NA	:	Not Applicable
NCC	:	National Cadet Corps
NCL	:	Non-Creamy layer Certificate
NE	:	Not Enclosed
NRI	:	Non Resident Indian
NSS	:	National Service Scheme
NT	:	Nomadic Tribe
NTA	:	National Testing Agency, New Delhi
OBC	:	Other Backward Class
OGPA	:	Overall Grade Point Average
PAP	:	Project Affected Person
PH	:	Physically Handicapped
PIO	:	Person of Indian Origin
SAU	:	State Agricultural Universities
SBC	:	Special Backward Class
SC	:	Scheduled Caste
SSC	:	Secondary School Certificate
ST	:	Scheduled Tribe
VJ	:	Vimukta Jati

**CHECK LIST of DOCUMENTS**

Sr. No.	Details of Certificate / Documents
1.	Transcript of B. Tech. (D.T.) or equivalent examination
2.	Provisional Degree Certificate/ Degree Certificate of B. Tech. (D.T.)
3.	<b>AIEEA-2023</b> Score Card.
4.	(i) College Leaving/ Transfer Certificate (last attended) /Migration Certificate / Bonafide certificate of the college where admission has already been taken. (ii) The candidate admitted in last academic year in any College/Institute if again applies to seek the admission for the current academic year for the first year Post Graduate degree course, then the Bonafide Certificate issued from the admitted College/Institute will be considered.
5.	<b>Domicile/Residence certificate indicating minimum 3 years stay in preceding 10 years in Maharashtra state</b> (issued by the competent authority) / <b>Birth Certificate/ School or college leaving certificate (indicating the place of birth).</b>
6.	Marksheet/Certificate of HSSC or equivalent examination
7.	<b>Caste Certificate</b> issued by competent Authority designated in the State.
8.	<b>Caste Validity Certificate</b> issued by the Competent Authority. The candidates shall be required to submit the caste certificate, caste/tribe validity certificate or proof of submission of proposal to competent authority for obtaining 'Caste Validity Certificate' along with the application form. However, such candidates who has submitted proof of submission of proposal for CVC shall necessarily required to submit 'Caste Validity Certificate' issued by the competent authority on or before <b>19/01/2024</b> on email <a href="mailto:admissioncvc@gmail.com">admissioncvc@gmail.com</a> as per the schedule of admission programme. The candidate failing to submit CVC even till the last date shall be considered under unreserved category provided he/she fulfills the minimum eligibility criteria for unreserved category candidate.
9.	<b>Non Creamy Layer Certificate</b> issued on or after 1 <sup>st</sup> April, 2021 or valid upto the date of submission of application form by the Competent Authority.
10.	' <b>Certificate of Agriculturist (AG)</b> ' issued by the Tahsildar / Naib Tahsildar on or after 01/04/2023 showing that the applicant or his/her parents or grandparents (Paternal) is/ are owner or holds agricultural land and whose main source of income is derived from personal cultivation of land.



11.	(A) ' <b>Certificate of the Freedom Fighter</b> ' issued in favour of parents / Grandparents of the Candidate is issued under the signature of the Hon. Prime Minister / Chief Minister, Maharashtra State. (B) If yes, whether an <b>Affidavit of the Freedom Fighter</b> and if the Freedom Fighter is not alive then his/her wife/husband on the Stamp Paper of Rs.100/- has been enclosed? If yes, whether the following points have been mentioned in it? (1)The candidate is son/daughter of the Freedom Fighter or grandson/granddaughter of the Freedom Fighter. (2) The Freedom Fighter has not used this concession for any relative here before. (3) The Freedom Fighter shall not use the concession for any relative hereafter, if the benefit is availed at this time.
12.	' <b>Certificate of Defense Personnel (DP)</b> ' issued by the Zilla Sainik Welfare Officer/ Discharge Certificate issued by the Officer Commanding the Regiment or Serviceman Certificate issued by the Competent Authority.
13.	' <b>Certificate of Project Affected Person (PAP)</b> ' issued by District Resettlement Officer/ Rehabilitation Officer of Government of Maharashtra in the prescribed form that his/her parents'/grand parents' land has been acquired by the Government for Agricultural University/ Irrigation/ Power/ Defence Project having the name of beneficiary.
14.	' <b>Certificate of Physically Handicapped (PH)</b> ' issued by District Civil Surgeon or equivalent Government hospital/ Medical board.
15.	' <b>Economically Weaker Section Certificate (EWS)</b> ' issued by the Tahsildar / Naib Tahsildar on or after 01/04/2023 showing that the applicant or his/her parents or Paternal grandparents is/are belongs to economically weaker section.
16.	' <b>Orphaned Certificate (OC)</b> ' issued by Commissioner, Women and Child Development on his/her letter head with the signature of Deputy Commissioner (Child Development), Pune / Commissioner, Women and Child Development, Pune.
17.	<b>Documents Essential for additional weightage</b> a) Certificate of NCC 'B' or 'C' b) Certificate of Games / sports / drama / debate / Livestock or poultry Judging at Inter-University level etc. c) Certificate of N.S.S. Camp d) Publication of Research Paper in reputed scientific journal e) Certificate of employee of MAFSU
18.	' <b>No objection Certificate</b> ' from employer if employed.

**Online Application form completed in all respect and successfully submitted on or before the last date of submission of the application shall only be considered for admission.**